VA RULES AND REGULATIONS

It is your responsibility to comply with all appropriate regulations

- Withdrawals or non-attendance grades will result in over payment of benefits. VA will demand repayment before any future benefits are awarded.

- Enrollment verification is required the last day of each month by web or phone:
  Web: [www.gibill.va.gov](http://www.gibill.va.gov)  Phone: 1-877-823-2378
  Note: Dependents' Ch. 35, Post 9/11 Ch.33, and Voc Rehab Ch. 31 Recipients are exempt from this verification requirement.

- VA will pay ½ housing allowance (average national rate) for internet courses but will not pay housing allowance for active duty personnel or their spouses who receive BAH.

- A grade point deficit that results in academic dismissal will suspend payment of V.A. Benefits.

- This office will notify the V.A. of any (Unsatisfactory) grades. These grades will reduce or terminate your benefits.

- Do not repeat ANY course for which you have already received credit with a C or above, or any course not included on your Plan of Study.

- Course registration will be monitored each semester after Drop/Add Period

- Withdrawal (all courses) during a term, except in mitigating cases as approved by the V.A. will result in retroactive termination of benefits, effective the beginning of the term of withdrawal.

- If you drop to part-time after the term has started, the reduction in V. A. benefits will reduce your benefits retroactively to the beginning of the term.

- Graduate students can be certified for courses at the undergraduate level only if the courses are required for the degree program.

- Students are required to meet the minimum cumulative grade point average for their academic program.

- A course schedule must be turned in to the VA Specialist located in the Registrar’s Office each semester.

- The UNA V.A. Coordinator must be notified of any of the following changes:
  - Change of program major
  - Change of dates of attendance
  - Change in course load (reduction or increase that will affect pay status)
  - Withdrawal (all courses)