PARKING & PERMIT REGULATIONS

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TRANSPORTATION SERVICES
256.765.4853
EMAIL: transportation@una.edu
WEB: www.una.edu/transportation
SCOPE OF REGULATIONS

A. Any person, who owns, operates, and/or parks a motor vehicle on University of North Alabama (UNA) property submits fully to all rules and regulations outlined on this website. Faculty, staff and students are responsible for knowing the regulations governing the operation of motor vehicles at UNA as outlined on this website.

B. Anyone operating a vehicle in violation of the University parking policy will be held responsible for any such violation. Failure to comply may result in university disciplinary action, fines, vehicle immobilization or impounding of vehicle.

C. University parking, traffic and safety regulations are issued supplementary to all applicable State laws and City of Florence ordinances.

D. All vehicles operated or parked on the UNA campus must be properly registered and display a current UNA permit, 24 hours a day and 7 days a week. It is your responsibility to educate yourself on your specific UNA parking regulations and guidelines (Where do I park?) provided on our website.

E. Parking, traffic, and safety regulations will be enforced by the University’s Transportation Services division and the University Police Officers at all times.

F. University parking, traffic and safety regulations apply to all persons (students, employees, and visitors) while on the campus of the University of North Alabama.

G. Our website supersedes any written material.
GENERAL PARKING REGULATIONS

PARKING REGULATIONS ARE IN EFFECT 24 HOURS A DAY!

• Parking in your designated assigned parking area is enforced during business hours, Monday- Friday, 7 AM - 4 PM, when classes are in session.
• After business hours and weekends, all color zones are open to all vehicles.
• Permits responsibilities should be clearly understood and reviewed before obtaining permit. (see Permits)
• Visitor lots are never available for parking for any students, faculty or staff with or without a permit.
• Transportation Services or University Police may cancel the registration of any vehicle which habitually violates rules, is judged unsafe or which makes excessive noise.

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GENERAL PERMIT REGULATIONS

• Registration in itself is no guarantee of a parking space near the place where one works or attends class. The responsibility of finding a legal parking space rests with the vehicle operator. A lack of space where one would like to park is not a valid excuse for violating any parking regulation. Parking is first available in designated areas.

• Permits are **NOT** transferable to others persons, and will result in your permit being revoked.

• Temporary parking passes are available to be printed from your parking portal.

• Registrant will keep their Parking Portal information updated and correctly “activate” the vehicle that is on campus at any given time.
DEFINITIONS

A. **Motor vehicle**: any self-propelled conveyance, including motorcycles.

B. **Employee**: full-time and part-time Faculty or Staff hired by UNA, or contracted services used by UNA. *Excluded* are those employed under the student aid program (student worker).

C. **Visitor**: any person not enrolled or employed in some capacity at the University, who is visiting or attending to business.

D. **Student**: any person enrolled at the University of North Alabama for one or more credit bearing academic courses.

E. **Permit**: UNA issued hanging permit required to be displayed any time vehicle is on campus by any student, employee or visitor.

F. **Color Zones**: Any parking space designated by paint color of red, green or white.

G. **Designated Areas**: Areas or Lots that are assigned as designated parking according to your permit classification.
PERMIT REVOKE

• Transportation Services or University Police is authorized to revoke the parking privileges of any person engaging in the below activities.

• If an employee has children or relatives in school at UNA who drive a vehicle displaying an employee permit, the student must obtain and display a classified student permit and park in their designated parking area. Students who park vehicles in GREEN zones will be cited.

• Any vehicle which habitually violates rules, is judged unsafe or which makes excessive noise.

• Any of the following violations will result in referral to the Office of Student Conduct for disciplinary action if a student is involved and referral to a supervisor if an employee is involved.
  • Misuse or replication of permit, theft of a permit or transferring permit from one person’s vehicle to another person’s vehicle for which no permit was issued.
  • Giving false information on an application for a permit.
  • Continual disregard for handicap or fire lane/hydrant violations.
  • Failure to pay outstanding balances with the department of Transportation Services.
• **Mechanical Failure** – In the event of mechanical failure, the owner or driver will be responsible for the removal of the vehicle as soon as possible. The Police Department should be notified of the vehicles location. ([police@una.edu](mailto:police@una.edu) – 256-765-4357)

• **Bicycles** – Park in designated Bicycle racks only.

• **Motorcycles** – must be registered with Transportation Services (no permit necessary to display). Park in designated “Motorcycle” areas only.

• **Pedestrians** – shall use crosswalks. No pedestrian shall suddenly leave the curb or other place of safety and walk or run into the path of a vehicle. When traffic control signals are not in place or operation, motorists shall yield the right of way to pedestrians within a crosswalk. Where traffic control signals are in place, pedestrians shall cross with pedestrian crossing sign or traffic signal in absence of crossing sign.

• **Campers/Trailers/Buses** – Parking any of these vehicles is prohibited on campus. Space is available on Stewart Avenue (behind the baseball stadium) to accommodate campers/trailers/buses.