

Advisor Role

The University of North Alabama thanks you for assisting a member of our University community during the University's Title IX grievance process. In your role as an advisor, you:

1. **May** accompany your advisee to all meetings or proceedings related to the investigation and resolution of a report under the University's Sexual Misconduct Policy. This includes:
 - Interviews of your advisee
 - The live-hearing
 - Any other event related to the investigation or resolution
2. **May** request a meeting to discuss procedural and policy questions with the Title IX Coordinator.
3. **May** provide support and advice to your advisee at any Title IX-related meetings and proceedings.
4. **May** receive copies of all correspondence from the Title IX office to your advisee with consent from the advisee (email consent from the advisee is sufficient) and at the discretion of the Title IX Coordinator. *Please note that your role as an advisor, even if you are an attorney, does not prevent the University from corresponding directly with your student advisee per University procedures.*
5. **May not** speak on behalf of your advisee during any interview or meeting.
6. **May not** submit written position statements on behalf of your advisee to be included in the record. All statements must be made directly by the advisee. However, the advisee may consult with you in preparing any such documentations.
7. **May not** disrupt meetings or proceedings; if disruptive, you can be asked to leave.
8. **Must** have sufficient flexibility to attend interviews, receive documentation, and attend the live-hearing and meetings (if desired by the advisee).
9. **Must** ask any and all questions of all other parties and witnesses, on behalf of your advisee, at any live-hearing in accordance with the University's Title IX policies and procedures.
10. **Should** be knowledgeable about the University's Title IX policies and procedures.

If you have any questions about your role as an advisor, please contact Kayleigh Baker, the University's Title IX Coordinator and Compliance Administrator, at 256-765-4223 or titleix@una.edu.

Mission

The Office of Title IX strives to build a community free from discrimination, including sexual harassment and other forms of sexual misconduct, so that that each student, employee, and visitor can work, learn, and succeed in a safe, supportive, and educational environment.

