

Staff Senate
March 8, 2021
Zoom Meeting

- I. Call meeting to order- President, Adkison called the meeting to order at 10:00 a.m.
- II. Roll Call and introduction of Proxies-Members present and comprising a quorum were: Ms. Bliss Adkison, Ms. Lillian Akin, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Gigi Broadway, Ms. Heather Cole, Mr. Brian Ford, Ms. Marissa Gatlin, Ms. Lindsey Goode, Ms. Joy Kelly, Ms. Stacy Lee, Mr. Mickey Price,, Ms. Regina Sherrill, Ms. Amy Thompson, Ms. Christy Waters, and Mr. Jeremy Woods.
- III. Approval of Agenda- President, Bliss Adkison made a motion to approve the agenda for March 8th, 2021 agenda. All approved via hand raised.
- IV. Approval of Minutes- President, Bliss Adkison called for approval of the February 8th E-Biz minutes. All approved via hand raised.
- V. New Business
 - a. Chartwell Staff Recommendation of Appreciation—Ms. Bliss Adkison noted that Ms. Gigi Broadway and Laura Beasley proposed the recommendation and both provided details and support for the recommendation. The senate will wait to hear from the committee before moving forward.
- VI. Staff Senate President's Report
 - a. COVID-19 Task Force—Updates and Vaccines. Ms. Bliss Adkison informed the members that vaccination are available by appointment.
 - b. Covid19 Testing/Plan/Health Checks—Please continue to check each day and encourage your areas to do the same.
- VII. Committee Reports
 - a. Staff Attitude Survey—Ms. Bliss Adkison provided the update. A committee meeting is scheduled to review the questions and update as needed. Ms. Amy proposed that a question about Covid be added. The survey will open in mid-April and close in May and will be distributed through Qualtrics.
 - b. Distinguished Staff Employee of the Year—Ms. Stacy Lee provided the update. The rubric has been scored and the committee recommended three employees for the award.
 - c. Staff Orientation Survey—Met with Council of Associate Deans and Directors—Discussed ways to improve and build on the work already in place. Added action items with onboarding and moving forward with the processes.
- VIII. Unfinished Business
 - a. Staff Senate Survey –The survey is scheduled to open in April and close in May.

IX. Discussion—None

X. Announcements

- a. Tri-Senate Gala- March 9, 2021 at 6:00pm
- b. Homecoming week—please participate in the activities
- c. UNA Giving Day—March 9th
- d. Continue to check Digest for updates on events

XI. Adjournment- Ms. Bliss Adkison made a motion to adjourn. Ms. Gigi Broadway seconded and the meeting was adjourned at 10:16.