



Staff Senate Meeting Minutes

March 13, 2023

10:00AM GUC 200

- I. Call to Order – President Melissa Bolton called the meeting to order at 10:00 a.m.
- II. Roll Call (Senators, Proxies, Visitors) Roll call - Members present and comprising a quorum were: Ms. Michele Aycock, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Sheena Burgreen, Ms. Lanita Crews, Mr. Jose Figueroa-Cifuentes, Mr. Brian Ford, Ms. Marissa Gatlin, Ms. Lindsey Goode, Mr. Scott Heath, Ms. Sara Beth Humphres, Ms. Janet Jones, Ms. Joy Kelly, Mr. Jeremy Martin, Ms. Jacinta Mastin, Mr. Mickey Price, Dr. Kathleen Richards, Ms. Amy Thompson, Ms. Debbie Williams, Ms. Erin Wittscheck, Mr. Jeremy Woods, Ms. Jocelyn Wright, and Ms. Melissa Williams
- III. Special Guests – Dr. Ross Alexander, Dr. Joy Borah, Dr. Lorie Johnson, and Dr. Chris Klein. They attended the meeting to discuss the university's QEP Plan and the SACSCOC Campus visit scheduled for Monday, March 13, 2023 – Thursday, March 16, 2023. Dr. Alexander discussed the SACSCOC campus visit and let everyone know that the following will occur this week: Board of Trustees Meeting, Light the Fountain, and Lions Under the Lights. Dr. Borah introduced Dr. Lorie Johnson to outline the process of QEP compliance certification process. The process began in 2019. The site visit compliance certification report was submitted in September 2022. The offsite reaffirmation committee revises and makes recommendations. A focus report in response to offsite findings and the QEP was submitted in January 2023. Reaffirmation onsite committee will review this report this week and make recommendations. The purpose of the onsite visit is to confirm all of the reports and review the QEP. SACSCOC meeting will take place in December 2023. Dr. Klein explained the QEP, which is a five-year plan that focuses on improving experiential and work-based learning. The goal is to increase the quality of these programs.
- IV. Approval of Agenda – Ms. Laura Beasley made a motion to approve the agenda. Ms. Jocelyn Wright seconded and the motion carried.
- V. Approval of Minutes
 - a. February 2023 Minutes – Mr. Jeremy Woods made a motion to approve the agenda. Ms. Amy Thompson seconded and the motion carried.
- VI. Staff Senate President's Report
 - a. President Melissa Bolton did not have any new items to report.

VII. Committee Reports

- a. Staff Attitude Survey (Ms. Melissa Bolton) – This committee will meet this week to discuss removing and adding questions to the survey. The subcommittee members plan to add questions concerning the Hyflex model. The questions concerning Covid 19 protocol will be removed. In the next meeting, a draft will be completed and then the Staff Senate will vote on it. The plan is to send the survey link out after Spring Break and before the end of the semester.
- b. Staff Merit – No Update. This will pick back up in the summer.
- c. Staff Visibility (Mr. Brian Ford) –The plan is to have Miami Ice come out to campus the week after Commencement in May. The date will be announced soon.
- d. Distinguished Staff Employee of the Year (Mr. Brian Ford) – The award recipient has been selected and submitted. The winner will be announced at the University Awards Gala.
- e. Terminal Degree Assistance Committee (Mr. Brian Ford) – The application period has now ended. The subcommittee is meeting today to discuss applicants.

VIII. Unfinished Business

- a. Internal Controls Policy- Continued until the conclusion of the audit.

IX. New Business

- a. Dangerous Weapons and Firearms Policy Review- President Melissa Bolton asked the Staff Senate members to read over the revised policy. Mr. Jeremy Woods made a motion to approve the revised policy. Ms. Michelle Aycock seconded and the motion carried.
- b. Nominate Replacement for Vacant Seat-Shared Governance Executive Committee for the service term of 2021-2024 –President Melissa Bolton nominated Ms. Amy Thompson. Mr. Jeremy Woods seconded and the motion carried.

- X. Discussion – Ms. Michele Aycock provided an update on 1830 Giving Day Campaign and said it is going very well. She encouraged everyone to give a donation of at least \$10 to receive this year’s commemorative coin. If anyone donates \$18.30, they will receive this year’s commemorative coin and last year’s as well. Ms. Amy Thompson encouraged everyone to participate in “Penny Wars” in the GUC. This event will take place on March 14, 15, and 16.

XI. Announcements

- a. Light the Fountain-Thursday, March 16th at 6:30 pm
- b. Spring Break- March 27-31, 2023

- XII. Adjournment – Ms. Jocelyn Wright made a motion to adjourn. Ms. Michelle Aycock seconded and the meeting was adjourned at 10:46 a.m.