



UNA Staff Senate

January 9, 2023

10:00AM GUC 200

- I. Call to Order – President Melissa Bolton called the meeting to order at 10:01 a.m.
- II. Roll Call (Senators, Proxies, Visitors) Roll call - Members present and comprising a quorum were: Ms. Michele Aycock, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Sheena Burgreen, Ms. LaNita Crews, Mr. Jose Figueroa-Cifuentes, Mr. Brian Ford, Ms. Marissa Gatlin, Ms. Lindsey Goode, Mr. Scott Heath, Ms. Sara Beth Humphres, Ms. Janet Jones, Ms. Joy Kelly, Mr. Jeremy Martin, Ms. Jacinta Mastin, Mr. Mickey Price, Dr. Kathleen Richards, Ms. Amy Thompson, Ms. Debbie Williams, Ms. Melissa Williams, Ms. Erin Wittscheck, Mr. Jeremy Woods, and Ms. Jocelyn Wright.
- III. Special Guests – Interim Director of University Police, Mr. Andre Barnes, and University Police Chief, Mr. Les Jackson attended the meeting to discuss the department's general assessment. The assessment is designed to provide feedback and offer suggestions to help UNA operate under "best practice". Mr. Barnes invited everyone to email him with concerns or suggestions at abarnes11@una.edu . It is his hope to provide the University Police Department the opportunity for enhancement and growth.
- IV. Approval of Agenda – Ms. Laura Beasley made a motion to approve the agenda. Mr. Jeremy Woods seconded and the motion carried.
- V. Approval of Minutes
 - a. December 2022 Minutes – Ms. Amy Thompson made a motion to approve the agenda. Ms. Michele Aycock seconded and the motion carried.
- VI. Staff Senate President's Report
 - a. Cookies and Cocoa Event – December's event for campus staff was a big success and all groups were well represented. A similar event will be held in the spring semester.
- VII. Committee Reports
 - a. Staff Attitude Survey (Ms. Melissa Bolton) – This committee will meet in January. The goal is to have the survey dispersed to campus before the spring semester ends to improve participation.
 - b. Staff Merit – No Update.

- c. Staff Visibility (Mr. Brian Ford) – Cookies and Cocoa event was very successful and had a great turn out. Planning to have a business card to hand out at these events that lists the Staff Senate website so that staff can easily look up their representative and other information.
 - d. Distinguished Staff Employee of the Year (Mr. Brian Ford) A Digest announcement will be going out this week calling for nominations. Deadline is March 3, 2023.
 - e. Terminal Degree Assistance Committee (Mr. Brian Ford) – An announcement will go out this month for those who are interested in applying.
- VIII. Unfinished Business
 - a. Internal Controls Policy- Continued until next meeting.
 - b. Question about health benefits- Continued to next meeting.
- IX. New Business – No new business.
- X. Discussion – None.
- XI. Announcements – Founder’s Day (Wear Purple) – January 11, 2023
MLK Jr. Day January 16, 2023 (University Closed)
- XII. Adjournment – Ms. Jocelyn Wright made a motion to adjourn. Ms. Melissa Williams seconded and the meeting was adjourned at 10:35 a.m.