

UNA Staff Senate
August 14, 2023
10:00 AM GUC 200

- I. Call to Order-President Brian Ford began the meeting at 10:00am
- II. Roll Call (Senators, Proxies, & Visitors) Members present and comprising a quorum were: Ms. Jacinta Mastin, Ms. Debbie Williams, Ms. Janet Jones, Ms. Erin Wittscheck, Ms. Mary Harber, Ms. Lindsey Goode, Ms. Joy Kelly, Mr. Jose V. Figueroa-Cifuentes, Dr. Kathleen Richards, Mr. Jeremy Woods, Mr. Brian Ford, Ms. LaNita Crews, Mr. Jarrod Russell, Ms. Kari-Kay Cassady, Ms. Marissa Gatlin, Ms. Hollon McCullar, Ms. Megan Simmons, Ms. Michelle Aycock, Mr. Jeremy Martin, and Ms. Anna Leigh Rossi. Ms. Melissa Williams was a proxy for Ms. Salena Denton. Ms. Sara Beth Humphres, Ms. Amanda Willingham, and Mr. Mickey Price were absent with no proxies.
 - a. Ben Bond (General Manager of Ticket Sales and Operations, UNA Athletics) spoke and gave information on discounted ticket sales for UNA Sports for all UNA faculty and staff employees. This information was sent out by email on 8/7. Anyone can refer back to this email for more information.
- III. Approval of Agenda-Mr. Jeremy Woods made a motion to approve the agenda. Ms. Kari-Kay Cassady seconded and the motion carried.
- IV. Approval of Minutes-
 - a. May 2023 Meeting. Ms. Debbie Williams made a motion to approve the May 2023 minutes. Mr. Jeremy Wood seconded and the motion carried.
- V. Staff Senate President's Report-President Brian Ford stated that he had a meeting with President Kitts regarding the Staff Attitude Survey results. The High Flex model was one of the main things discussed. Also, the Staff Visibility Miami Ice and Coco and Cookies events were a great success. President Kitts has volunteered his help with these functions again this year.
- VI. Committee Reports

- a. Staff Attitude Survey-President Brian Ford said that he had met with President Kitts to discuss the results. The results are on the Staff Senate website.
- b. Staff Merit-President Brian Ford said that so far, there are 2 applicants for this.
- c. Staff Visibility-President Brian Ford stated that the 2 functions that we had were a huge success, and we plan to try and do them again this year. These were Miami Ice and Cookies and Cocoa.
- d. Distinguished Staff Employee of the Year- President Brian Ford said there would be nominations for this in January.
- e. Terminal Degree Assistance Committee-President Brian Ford stated that he has met with Ms. Catherine White in HR regarding terminating this committee. Ms. Catherine White agreed but would like to reinstate if ever a need.

VII. Unfinished Business

- a. 2023 Staff Attitudes Survey Results was approved and can be found on the Staff Senate website. President Brian Ford stated that he would like to have a policy established for the High Flex Model and make this a priority in this coming session.

VIII. New Business

- a. Areas of Representation for Staff Senators- In the future President Brian Ford would like to restructure which areas the Staff Senators represent, but for now he made a motion to leave as is. Ms. Lindsey Goode seconded and the motion carried to remain as is.
- b. Dissolve Terminal Degree Assistance Subcommittee-President Brian Ford made a motion to dissolve. Mr. Jeremy Woods seconded and the motion carried.
- c. Nomination of Staff Senate Secretary-Ms. Megan Simmons volunteered to serve as Secretary. President Brian Ford made a motion for Ms. Megan Simmons to serve as Secretary. Mr. Jeremy Woods seconded and the motion carried.
- d. Staff Senate Subcommittee Vacancies-
 - 1. Staff Attitudes Survey - Ms. Mary Harber and Ms. Hollon McCullar will fill the 2 vacancies.

2. Distinguished Employee of the Year-Ms. Joy Kelly and Ms. Debbie Williams will fill the 2 vacancies.
3. Staff Senate Visibility-Ms. Michelle Aycock will serve as Chair and Ms. Amanda Willingham and Ms. Anna Leigh Rossi will fill the other vacant positions.
4. Merit-Based Incentive-There were no vacancies to fill.

- IX. Announcement-President Brian Ford wished everyone a great Fall 2023 semester.
- X. Adjournment-Ms. Kari-Kay Cassidy made a motion to adjourn and Ms. Joy Kelly seconded. The meeting was adjourned at 10:36am.