

UNA Staff Senate

September 12, 2022

10:00AM GUC 200

- I. **Call to Order-** President Melissa Bolton called the meeting to order at 10:02 a.m.
- II. **Roll Call-** (Senators, Proxies, Visitors) Members present and comprising a quorum were: Ms. Jacinta Mastin, Ms. Debbie Williams, Ms. Amy Thompson, Ms. Erin Whittscheck, Ms. Lindsey Goode, Ms. Joy Kelly, Mr. Jose V. Figueroa-Cifuentes, Dr. Kathleen Richards, Mr. Jeremy Woods, Mr. Brian Ford, Ms. Melissa Bolton, Ms. LaNita Crews, Mr. Scott Heath, Ms. Melissa Williams, Ms. Marissa Gatlin, Mr. Mickey Price, Ms. Jocelyn Wright, Ms. Sheena Burgreen, and Mr. Jeremy Martin. No proxies or visitors at this meeting.
- III. **Approval of Agenda-**Ms. Melissa Bolton requested to add an amendment to the agenda regarding Lion Alerts. Ms. Amy Thompson made a motion to add the amendment and Mr. Jose Figueroa-Cifuentes seconded and the motion carried.
- IV. **Approval of Minutes-** There were no minutes to approve due to June, July, and August being e-business.
- V. **Staff Senate President's Report-** Ms. Melissa Bolton reported that she had attended the Board of Trustees meeting and spoke about topics that were addressed including the University's seven-million-dollar deficit, Project 208, tuition increase, record enrollment, record number of housing residents and a record year for Foundation Giving.
- VI. **Committee Reports-**
 - a. **Staff Merit-** Applications may be submitted 5 yrs. after reaching mid-point. As of now the merit increase to qualifying applicants is 7%.
 - b. **Staff Visibility-** Mr. Brian Ford would like to develop a way for the Staff Senate Members to be more visible to the

campus community. Example: maybe a luncheon to meet campus staff. Will try to have a plan by the next meeting.

- c. **Distinguished Staff Employee of the Year-** Mr. Brian Ford said that the committee is working on a few changes to the guidelines and may have those to discuss at the next Staff Senate meeting.
- d. **Terminal Degree Assistance Committee-** Mr. Brian Ford said that the committee is working to get this in place quickly. A person seeking a terminal degree could qualify for up to \$10,000 per year for 3 years towards tuition. Hope to start this in October.

VII. Staff Attitudes Survey- Ms. Melissa Bolton read and discussed the current results of the Staff Attitudes Survey.

VIII. Unfinished Business- There wasn't any unfinished business

IX. New Business:

- a. **Approval of Staff Attitude Survey for publication on Staff Senate webpage-** Ms. Melissa Bolton asked for a motion to make the results public on the Staff Senate webpage. Ms. Amy Thompson made a motion to make public and Ms. Melissa Williams seconded and the motion carried to be put on the Staff Senate webpage.
- b. **Dissolution of Staff Orientation sub-committee-** Ms. Amy Thompson presented an HR Orientation binder with great detail of new hire orientation. Therefore, she felt that the sub-committee was no longer needed and could be dissolved. Mr. Brian Ford made the motion to dissolve this sub-committee and Mr. Jeremy Woods seconded. The motion carried.
- c. **Fill vacant Sub-Committee seats-** Ms. Melissa Bolton had a sign-up sheet for upcoming vacant seats and urged members to volunteer.
- d. **Lion Alert-** Ms. Amy Thompson is going to research who issues the Lion Alerts. There has been resent concern over how and when the alerts are sent out.

- X. **Discussion-** Ms. Lindsey Goode would like to know why faculty and staff couldn't have discounted tickets to sporting events. Ms. Debbie Williams and Ms. Jacinta Mastin from the Athletic Department are going to check into this for her.
- XI. **Announcements-** None
- XII. **Adjournment-** Mr. Jeremy Woods made the motion to adjourn and Ms. Amy Thompson seconded. The meeting adjourned at 11:19 a.m.