



*Year of the*  
**UNA WOMAN**  
**UNA Staff Senate**

May 9, 2022

10:00AM GUC 200

- I. Call to Order – President Melissa Bolton called the meeting to order at 10:02 a.m.
- II. Roll Call (Senators, Proxies, Visitors) Roll call - Members present and comprising a quorum were: Ms. Lillian Akin, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Gigi Broadway, Mr. Billy Burns, Ms. Heather Cole, Ms. Kali Daniel, Ms. LaShonda Davidson, Mr. Brian Ford, Ms. Marissa Gatlin, Ms. Lindsey Goode, Mr. Scott Heath, Ms. Sara Beth Humphres, Ms. Kimberly Oakley, Mr. Mickey Price, Ms. Regina Sherrill, Ms. Amy Thompson, Ms. Christy Waters, and Ms. Melissa Williams. Ms. Minnette Ellis attended as Proxy for Ms. Sheena Burgreen.
- III. Approval of Agenda – Ms. Gigi Broadway made a motion to approve the agenda. Ms. Heather Cole seconded and the motion carried.
- IV. Approval of Minutes
  - a. April 2022 Minutes – Ms. Christy Waters made a motion to approve the agenda. Ms. Kim Oakley seconded and the motion carried.
- V. Staff Senate President's Report
  - a. Awards Gala – The Distinguished Employee of the Year was awarded with the results announced under the Committee Reports.
  - b. Ground Breaking – Ms. Melissa Bolton attended the groundbreaking ceremony for the Computing and Mathematics Building. This is a result of funding from the State of Alabama, The Shoals Economic Development Authority, and the City of Florence.
  - c. Duo Push – The current plan will remain in place but tokens will be replaced. This was approved by the IT Committee and Dr. Ross Alexander.
  - d. Enrollment is on track for 8,000 students in Fall 2022.
- VI. Committee Reports
  - a. Staff Attitude Survey (Ms. Melissa Bolton) – As of Wednesday, May 4<sup>th</sup>, 233 staff members had completed the survey. One more reminder will be going out this week. It was requested to encourage constituents to complete the survey, noting to check email, spam and junk folders. Reminder – the link can only be used one time. No concerns have been noted by constituents.
  - b. Staff Merit – This committee has not met.
  - c. Staff Visibility (Mr. Brian Ford) – This committee will meet on Thursday, May 12<sup>th</sup>.



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- d. Distinguished Staff Employee of the Year (Mr. Brian Ford) – It was announced that Ms. Tracy Murphy, Environmental Services Specialist in Environmental Services and Ms. Melissa Williams, Controller in Auditing and Finance, were selected as the Distinguished Staff Employees of the Year. Mr. Ford indicated that the committee is working to revise the Nominator and Nominee criteria for this process.
  - e. Staff Orientation (Ms. Amy Thompson) – An email has been sent to Lisa Rogers to determine what has been done already. The committee will determine how they should move forward upon receipt of her reply.
  - f. Terminal Degree Assistance Committee (Mr. Brian Ford) – The committee will meet in May to discuss guidelines. Ms. Stephanie Smith, Student & Temporary Employment Manager, in Human Resources, will be added to the committee.
- VII. Unfinished Business
- a. Upcoming Vacant Shared Governance Committee Positions – Those eligible for a second term have agree to serve. Ms. Amy Thompson made a motion to approve those to serve. Ms. Laura Beasley seconded and the motion carried.
  - b. Upcoming Vacant Staff Senate Positions – A Qualtrics survey will be sent for the vote and will be conducted through e-business. All vacant seats will be up for nomination. If one term has been served, you can elect to serve another term.
- VIII. New Business – No new business.
- IX. Discussion – It was requested to check into the possibility of Faculty/Staff decals not having an expiration date. Ms. Melissa Bolton will present this to Public Safety to find out options and the process. She will discuss what action can be taken after meeting with Public Safety.
- X. Announcements – No announcements were made.
- XI. Adjournment – Ms. Kim Oakley made a motion to adjourn. Ms. Sara Beth Humphres seconded and the meeting was adjourned at 10:23 a.m.