**The Staff Senate Meeting Minutes**

**Monday, May 11, 2015**

**Raburn Conference Room**

**Minutes**

**I. Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on May 11, 2015 by President Jimmy Waddell in the Raburn Conference Room.

**II. Introduction of Proxies and Roll Call**

Members present were Jimmy Waddell, Molly Vaughn, Anita Holcombe, Melissa Thornton, Chuck Fadell (proxy for Russ Wilson), Jarrod Russell, Peggy Wingo (proxy for Tyler Unsicker), Haley Brink, Kelly Ford, Bishop Alexander (proxy for Susan Hughes), Paula Hailey, Thomas Tidmore, George Sherrill, and Salena Denton.

**Absent:** Janet Jones, Tyler Unsicker, Russ Wilson, Susan Hughes

**III. Approval of Minutes for the April 16th Meeting**

Ms. Anita Holcombe made a motion to approve the minutes. Ms. Melissa Thornton seconded. All present and approved the minutes as presented.

**IV. Approval of Agenda for May 11th Meeting**

Ms. Kelly Ford made a motion to approve the agenda. Mr. Chuck Fadell seconded. All present and approved the agenda as presented.

**V. Staff Senate President’s Report**

A. The Shared Governance Committee is moving the leave of absent policy from the University Employee Policy Handbook to the Staff Policy Handbook.

**VI. Unfinished Business**

A. Midpoint Funding Committee

President Jimmy Waddell reported great strides being accomplished. No updates at the present time, but hope to hear updates from Mr. Clinton Carter in June when he is to attend the Staff Senate meeting.

B. President Kitts to address Staff Senate Meeting

President Jimmy Waddell has asked President Kitts to address a special Staff Senate meeting on May 28th @ 2:00 pm in the Raburn Conference Room. President Kitts will be available to answer any questions at this meeting.

**VII. New Business**

A. Nominations for SGEC Committee positions

Position: Academic & Student Affairs- President Jimmy Waddell received no new nominations. A motion was made by Ms. Melissa Thornton and seconded by Mr. Jarrod Russell to close the nominations. Dr. Mary Bowers, Ms. Jennifer Sutton, and Kenda Rusevlyan were elected to fill the three available positions.

Position: Faculty Staff Welfare- President uJimm

Jimmy Waddell received no new nominations. A motion was made by Mr. Jarrod Russell and seconded by Mr. Chuck Fadell to close the nominations. Mr. Nathan Pitts, Ms. Regina Sherrill, and Mr. Steve Burnett were elected to fill the three available positions.

Position: Food Services- President Jimmy Waddell received no new nominations. A motion was made by Dr. Molly Vaughn and seconded by Ms. Haley Brink to close the nominations. Mr. Bret Jennings was elected to fill the one available position.

Position: Infrastructure Development – President Jimmy Waddell excused himself and Dr. Molly Vaughn received no new nominations. A motion was made by Ms. Anita Holcombe and seconded by Ms. Paula Hailey to close the nominations. Mr. Jimmy Waddell was elected to fill the one position.

Position: Multicultural Advisory- President Jimmy Waddell received no new nominations. A motion was made by Dr. Molly Vaughn and seconded by Ms. Paula Hailey to close the nominations. Ms. Sherri Hester and Mr. Caleb Banks were elected to fill the two available positions.

Position: Research – President Jimmy Waddell received no new nominations. A motion was made by Dr. Molly Vaughn and seconded by Ms. Kelly Ford to close the nominations. Ms. Sarah Murray was elected to fill the one available position.

Position: Shared Governance Executive – President Jimmy Waddell received no new nominations. A motion was made by Ms. Melissa Thornton and seconded by Dr. Molly Vaughn to close the nominations. Ms. Jennifer Irons was elected to fill the one available position.

Position: Strategic Planning & Budget- President Jimmy Waddell received no new nominations. A motion was made by Mr. Chuck Fadell and seconded by Ms. Kelly Ford to close the nominations. Ms. Audrey Mitchell was elected to fill the one available position.

Position: PMA- Presidential Mentors Advisor- President Jimmy Waddell reported that Ms. Jennifer Irons was appointed to this position.

Position: Food Service International Affairs. President Jimmy Waddell reported that Ms. Sarah Stevens was appointed to this position.

B. Nominations for new officers for Staff Senate

President Jimmy Waddell reported that two nominations were received for the position of Staff Senate Secretary, Ms. Salena Denton and Ms. Kelly Ford. Ms. Salena Denton declined the nomination. A motion was made by Ms. Anita Holcombe and seconded by Ms. Haley Brink to close the nominations. Ms. Kelly Ford was elected to fill this position.

President Jimmy Waddell reported that three nominations were received for the position of Staff Senate Vice President, Mr. Tyler Unsicker, Ms. Salena Denton, and Ms. Kelly Ford. A motion was made by Ms. Anita Holcombe and seconded by Dr. Molly Vaughn to close the nominations. Mr. Tyler Unsicker was elected to fill this position.

C. Discussion of allowing comments from Staff Senate survey to be shown to all University personnel.

President Jimmy Waddell opened up the discussion that he had received some requests from staff that the comments to the survey be published on the website. The overall consensus from the senators, because of the sensitive nature, was to not publish the comments as submitted on the survey. One alternative was to possibly code the comments before publication. The Board of Trustees and the President of the University will be given a copy of the survey with all the comments included. All Senators agreed that President Kitts’s approval is required before publication of the survey to the website. One last reminder will be emailed to the staff to participate in the survey before the deadline of May 22, 2015.

**VIII. Discussions**

There were some additional discussions regarding the revision in work hours for UNA employees during the 2015 summer term.

**IX. Announcements**

President Jimmy Waddell scheduled a special Staff Senate meeting on May 26th @ 10:00 in the Raburn Conference room to discuss the final survey. The next Staff Senate meeting will be June 15, 2015; this is one week later due to the board meeting schedule for June 8th.

**X. Adjournment**

A motion was made by Dr. Molly Vaughn and seconded by Ms. Kelly Ford to adjourn meeting. All present and approved.