**The Staff Senate Meeting Minutes**

**Tuesday, April 14, 2014**

**Raburn Conference Room**

**Minutes**

**I. Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on April 14, 2014 in the Raburn Conference Room.

**II. Introduction of Proxies & Roll Call**

Members present were Melissa Thornton, Jimmy Waddell, Anita Holcombe, Jarrod Russell (proxy for Randall Phifer), Haley Brink, Janet Jones, Molly Vaughn, Susan Hughes, Paula Hailey, George Sherrill, and Thomas Tidmore

**Absent:** Keith Fields**,** Randall Phifer, Peggy Wingo

**III. Approval of Minutes from the March 31st Meeting**

Molly Vaughn made a motion to approve the minutes. Ms. Susan Hughes seconded. All present and approved the minutes as presented.

**IV. Approval of Agenda for the April 14th Meeting**

Ms. Molly Vaughn made a motion to approve the agenda. Ms. Paula Hailey seconded. All present and approved the agenda as presented.

**V. Staff Senate President’s Report**

No updates to report.

**VI. Shared Governance Committee Reports**

No updates to report.

**VII. Unfinished Business**

Ms. Melissa Thornton suggested to strike #4 from the newly accepted changes to the bylaws and revisit this change at a later date. Mr. Jimmy Waddell made a motion to accept the proposed changes to the bylaws. Ms. Molly Vaughn seconded. All present and approved the proposed changes as presented. #4 change reads as follows:

“Add officer position News Editor (or other appropriate title as agreed upon); duties will include preparing and distributing the newsletter, and serving as the chair of the Staff Attitudes Survey Committee”

Ms. Melissa Thornton has graciously agreed to continue preparing the Staff Senate newsletter in the future. Ms. Molly Vaughn is preparing to distribute the 1st draft of the Staff Attitude Survey update to all senators. Ms. Melissa Thornton suggested that Survey should be tailored to address issues that the Staff Senate can influence. Plans are to have final draft by next week. Ms. Molly Vaughn suggested that a draft be distributed to IT director for input. Ms. Melissa Thornton reported that President Cale suggested that a draft also be distributed to all VP’s for their additional comments.

**VIII. New Business and Discussion**

Ms. Melissa Thornton will be confirming nominees for the Shared Governance Committee voted upon during last Staff Senate meeting. If those nominees do not wish to continue serving, new nominees will need to be submitted to Mr. Jimmy Waddell thru e-business. Nominations were made thru e-business on April 29th to Mr. Jimmy Waddell. The following people were nominated:

Bishop Alexander Enrollment Management for the Distance Learning Committee

Karen Kennedy International Affairs for Food Services

Allison Taylor Residence Life for Food Services

Leah Harper Staff at Large for Food Services

Jerrod Russell Staff at Large for Parking and Traffic

George Sherrill Staff at Large for Parking and Traffic

Amanda Terry Staff at Large for Parking and Traffic

A motion was made by Ms. Peggy Wingo to close the nominations. Ms. Molly Vaughn seconded the motion. After a run-off for Staff at Large for Parking and Traffic, Mr. George Sherrill was elected as the newest committee member for Parking and Traffic. All nominations are pending approval by SGEC and appointment by the president.

Also congratulations to Ms. Melissa Thornton and Ms. Molly Vaughn on being selected as part of the presidential search advisory committee.

There are also several upcoming vacancies on Staff Senate created by term expirations that will be addressed at our next upcoming meeting.

**IX. Announcements**

The next Staff Senate meeting is supposed to be May 12th, but that conflicts with the Board of Trustees retreat. There were discussions to reschedule next meeting to the following Thursday, May 15, 2014. An upcoming email is coming to confirm this change in the meeting date.

**X. Adjournment**

Mr. Jimmy Waddell made a motion to adjourn meeting at 10:20 a.m. Ms. Molly Vaughn seconded.

Respectfully Submitted,

Anita Holcombe