ANNUAL REPORT
Date Due: July 21, 2015

Technologies Advisory Committee

University of North Alabama
Florence, Alabama

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 Committee Chair   Date submitted

Submitted to: Dr. John G. Thornell
Title/Committee (if applicable): Vice-President for Academic Affairs and Provost
Date received:

UNIVERSITY OF NORTH ALABAMA

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2014-2015

I. Executive Summary
    In 2014-2015, the Technologies Advisory Committee (TAC) reviewed the Committee's charge and reporting line and discussed a change to make the Chair of Department of CIS/CS as a voting member by position. The Committee heard progress reports from IT Chief Information Officer about Wifi coverage and business continuity. The committee received a charge from the Faculty Senate concerning the volume of email received by the campus community.

II. The Committee's Charge (from the Shared Governance Document)
    1. To serve as an advisory committee in the areas related to technology development, acquisition, and management including: networks, cable television, telephone system, computer laboratories and systems.
    2. To gather information on areas related to technology development, acquisition, and management and assess University needs and performance in light of the information obtained
    3. To propose changes in areas related to technology development, acquisition, and management including policies, procedures, and products used

III. The Committee met on the following dates:
    1. 11/12/2014 (lack of quorum)
    2. 12/3/2014
    3. 4/28/2015

IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?
    1. The Committee heard regular updates from Information Technology Services faculty/staff computer equipment updates and cost (current set at $750 per unit), computer lab updates, security, and infrastructure changes.
    2. The Committee proposed changing the Chair of Department of CIS/CS to a voting member by position to the TAC membership.
    3. The Committee discussed a proposal by the University Webmaster for a daily email digest. This proposal is in response to concerns by several university stakeholder with the large volume of university based email communications.

V. What were the Committee's formal recommendations?
    1. Changing the Chair of Department of CIS/CS to a voting member by position to the TAC membership.
    2. Keep the TAC charge as it is currently stated in the Shared Governance Document.

VI.   What does the Committee plan to accomplish in the coming year?
1. The committee will formally approve the email digest solution offer by the University Webmaster and policies related to posting on "UNA Info".
2. The committee will communicate the resolution of the charge given by the Faculty Senate.
3. The committee will continue discussion about "Business Continuity".
4. An annual IT survey will be developed.
5. The committee will submit a formal recommendation to Shared Governance to change the Chair of Department of CIS/CS to a voting member by position to the TAC membership.
6. In future years?
   University software licenses issues will be discussed.

VII.   What are the Committee's weaknesses?
Committee had difficulty getting meeting dates and making a quorum.
Conducting the committee business electronically should be explored.

A. What can the Shared Governance Committee help you do to address the weaknesses?
1. Share Governance Committee should develop a general policy related to conducting business/work of a committee electronically.

VIII.   Comments.
none at this time