University of North Alabama Student Financial Services Committee Annual Report 2013 – 2014

I. Executive Summary

The Student Financial Services (SFS) Committee met formally one time during the 2013 – 2014 academic year. A change in the selection and administration of certain endowed scholarships by the UNA Foundation Office precluded the action of the committee in selecting scholarships for the academic year beginning in Fall 2013. Also, the committee did not review Satisfactory Academic Progress (SAP) appeals to the extent of past years due to the need for a shorter response time to meet student demands. Dr. Kristy Oden served as Committee Chair. Dr. Mark Lawrence was elected Vice Chair of the committee.

Committee members are:

Mr. Ben Baker (non-voting, by position)

Dr. Katie Kinney (Faculty, 2014)

Dr. Dan Hendricks (non-voting, by position)

Dr. Kristy Oden (Faculty, 2015)

Ms. Doris McDaniel (Faculty, 2015)

Dr. Thomas Calhoun (by position)

Dr. Mark Lawrence (Faculty, 2016)

Mr. Mark Linder (by position)

Ms. Prema Monteiro (Faculty, 2016)

Ms. Glenda Richey (Staff, 2014)

Ms. Donna Tipps (by position)

- II. The Committee's Charge (from the Shared Governance Document)
 - 1. To serve as an advisory committee in the area of student financial services
 - 2. To serve as a board of appeal on financial aid awards
 - 3. To gather information on student financial services and allied fields and assess these services in light of the information obtained
 - 4. To propose changes in student financial aid policies and procedures consistent with federal, state, and NCAA regulations and donor agreements
- III. The Committee met on the following date(s):

April 29, 2014

3:00 pm

- IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?
 - 1. The Committee was not asked to perform any services related to item 1
 - 2. The Committee was not asked to perform any services related to item 2. The SFS Office itself received about 460 total SAP appeals. Of the total number of appeals received, 58.91% (271/460) were approved and 41.09% (189/460) were denied.
 - 3. The Committee was not asked to perform any services related to item 3
 - 4. The Committee was not asked to perform any services related to item 4

V. What were the Committee's formal recommendations?

1. The SFS Committee met on April 29, 2014 to select nominees for forty-four (44) endowed scholarship awards for the 2014-2015 academic year. The Student Financial Services (SFS) Team had received over 700 applications for endowed scholarships. The SFS Committee met to make recommendations for 44 recipients of various scholarships totaling \$39,890. The committee reviewed and analyzed over 700 scholarship applications to select the 44 recipients. These scholarships are provided by endowment funds administered through the UNA Foundation.

VI. What does the Committee plan to accomplish?

- 1. In the coming year?
 - a. To continue assisting the SFS Office with decisions on SAP appeals when called upon b. To continue assisting the SFS Office with decisions on scholarship selections and scholarship appeals when called upon
- 2. In future years?
 - a. Same as 1 (a)
 - b. Same as 1 (b)

VII. What are the Committee's weaknesses?

- Response times on SAP appeals are often too slow to meet the needs of the students. A
 periodic, regularly scheduled meeting might help solve this problem. However, the
 number of appeals and the response time needed to adequately serve the students do
 not always lend themselves to structured scheduling.
- 2. Trying to assemble a quorum of members in order to conduct business for regular meeting times is difficult. Faculty and staff members already struggle with overloaded schedules that adversely affect the scheduling process.

VIII. Comments.

The members of the SFS Committee have performed a vital service to the administration of the financial aid process at the University for the period of this report.

Annual Report

Date Due: July 31, 2014

Student Financial Services Committee

University of North Alabama Florence, Alabama

Dr. Kristy Oden	
Committee Chair	Date
Submitted to:	
Title/Committee	Date