

Safety and Emergency Preparedness Committee
Tabletop Exercise Notes
April 17, 2024, 2 p.m. – GUC 200

- I. Chief Les Jackson, chair of the Safety & Emergency Preparedness Committee, welcomed everyone to the Tabletop Exercise to walk through the University's response to an emergency. Those present were Dr. Eric Becraft, Stacy DeMorse (proxy for Sheena Burgreen), Cindy Conlon, Heath Bennett (Florence-Lauderdale EMA), Ethan Humphres, Dr. Humayun Kabir, Randall Phifer, Parker Seward, Dr. Sayeed Shohag, Jennifer Sutton, Julie Taylor, Dr. KC White, Angela Zwissler, all of SEPC. Others included Kevin Hudson and Kendra White of UNA Facilities, Sgt. Greg Kirby and Bill Burke of UNA PD, and officials from the the Florence-Lauderdale Emergency Management Agency, and the Florence Police Department, the Florence Fire Department, the Lauderdale County Sheriff's Office, and the Alabama Law Enforcement Agency.
- II. The committee approved both today's agenda and the minutes from the March 20, 2024, meeting by acclamation.
- III. Florence-Lauderdale EMA Director Brad Holmes gave an overview of the Tabletop Exercise as a way to ensure the functionality of the policies and practices of the University and to help UNA anticipate problems and communicate with the campus community to keep it safe.
- IV. Today's discussion was about Public Demonstrations and Protests – who will be notified and when, who is involved in the response and how?
- V. Mr. Holmes asked the group how the University's response aligned with its Civil Disturbance policy as outlined on the [UNA website](#).
- VI. How would the response align with the Free Speech & Assembly Policy [on the website](#)?
- VII. Considerations for various responses
 - A. Number of people gathered
 - B. Actions of those gathered
 - C. Local agencies would respond as requested
 - D. Student Affairs would work with students to de-escalate
 - E. University Media & Public Relations would be notified
 - F. University Police would remain in command
- VIII. The group discussed the need to build out Emergency Operations Center roles.
- IX. The exercise concluded at 4 p.m.

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