

Minutes
Safety & Emergency Preparedness Committee
Wednesday, January 15, 2025, 3 p.m., GUC 200



- I. Chair Dr. Wayne Bergeron called the meeting to order at 3 p.m. In attendance were Olivia Britton, Sheena Burgreen, Cindy Conlon, Chief Les Jackson, Dr. Humayun Kabir, Randall Phifer, Parker Seward, Dr. Sayeed Shohag, Jennifer Sutton, Julie Taylor, Dr. KC White, and Angela Zwissler.
- II. Today's agenda and minutes from the [November 20, 2024](#), meeting were approved by acclamation.
- III. The committee reviewed the University's response to the Jan. 10-12 snow event.
 - a. Staging went well.
 - b. Dining Services were great
 - c. Communication was good. Color coded weather status was helpful.
 - d. Shuttle van from outlying residence halls to Mane Market was utilized.
 - e. Families appreciated the proactive approach and how students were cared for.
 - f. Mr. Bennett said a lot was learned last year that helped make this response smoother.
 - g. Improvements: Return weather status to green at the end of the event. Maybe faculty could share the weather information to students in Canvas as well.
- IV. Ms. Sutton gave an overview of a fire, caused by a buildup of dryer lint, in the Rivers Hall laundry room on Sunday, January 12. No one was injured. A local laundromat offered free pickup and drop-off for affected students while the Rivers facility is offline for at least a week. ServiceMaster has been out, and the insurance adjuster was set to visit soon. Most students evacuated in a timely manner, except for about 10 or fewer stragglers.
- V. Fire Drills: HR said they cannot ask about disabilities in onboarding information, per Ms. Conlon.
- VI. "Send Help"/Lion Alert system evaluation will be conducted online at a later date with members of the Emergency Preparedness and Assessment Team (EPAT).
- VII. Accident/Injury reports are only for informational purposes, per Ms. Conlon.
- VIII. Civil Disturbance Tabletop Exercise will take place during the committee's April 16 meeting.
- IX. Security Camera Subcommittee – After a motion by Ms. Conlon and a second by Mr. Phifer, the full committee recommended a dedicated budget of \$75,000 for maintenance of campus security cameras, excluding those in Housing. A letter will be sent to SGEC.
- X. After a motion by Mr. Seward and a second by Ms. Conlon, the group voted to recommend the creation of an Emergency Management position within the University. A notice will go to SGEC.
- XI. The meeting adjourned at 3:45 p.m.