

Minutes: Safety & Emergency Preparedness Committee
Wednesday, Jan 11, 2023, 3 p.m., GUC 200

- I. Chair Cindy Conlon called the meeting to order at 3:00 p.m. Those in attendance included Andre Barnes, Dr. Eric Becraft, Aaron Benson, Sheena Burgreen, Dr. Butler Cain (proxy for Dr. Chunsheng Zhang), Rebekah Callahan, George Grabryan, Ethan Humphres, Chief Les Jackson, Dr. Humayun Kabir, Dr. Gary Padgett, Randall Phifer, Dr. Sayeed Shohag, and Dr. KC White.
- II. After a motion from Sheena Burgreen and a second by Dr. Padgett, the agenda was approved.
- III. Minutes from the [Oc. 12, 2022](#), meeting were approved by acclamation.
- IV. Open action for Chief Jackson and IT to work with Mr. Grabryan to test emergency phones located in each elevator on campus. This is planned for Spring.
- V. Mr. Andre Barnes was introduced as a new member of the team while he is on campus supporting UNA PD as a consultant.
- VI. Pine Street safety follow-up
 - a. Dr. White provided an update from explaining that meetings have taken place and will continue between Dr. Kitts and other E.C. members and Florence Officials to address pedestrian safety concerns on Pine Street. On December 8, 2022, Florence Officials approved action to enclose (have cages installed over the bridge sidewalks). No schedule is known at this time.
 - b. Dr. Butler reported that the Town & Gown Task Force met on January 11, 2023 and are also continuing discussion of long-term solutions that will slow down/mitigate traffic and provide crossing options for pedestrian traffic across Pine Street.
 - c. Dr. White also noted that Jay Cochran is investigating funding resources at the State and Federal level to assist with any proposed projects.
- VII. UNA Emergency System Communication protocol review

Dr. White, Chief Jackson and Cindy Conlon have organized a meeting to begin a subcommittee who will define best practice of communication protocols during an emergency event. The first meeting is set for January 20th and this group will update the SEP committee at the February meeting.
- VIII. Annual Tasks / Other Business
 - a. Chief Jackson and University Police Department will coordinate with Facilities and Florence Fire Department to schedule fire drills for the spring semester.
 - b. Ms. Conlon noted that the committee should review the emergency procedures and Building Coordinator program information throughout the year.
- IX. Mr. Barnes gave an update regarding the latest update to the Concealed Carry Law and explained the University still has full authority to ban weapons on campus. Mr. Barnes also provided some helpful recommendations to consider for the Building Coordinators such as requiring the NIMS (National Incident Management System) training instead of only recommending it; providing “go-backpacks” for building coordinators outfitted with

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megaphones, flashlights and a safety vest that identifies them as a leader during a crisis. He also recommended publishing the coordinator backup. These items are up for more discussion and review.

- X. George Graybryan and Chief Jackson will work together to organize a table-top exercise for the April 14th SEP meeting and will update the committee in February.
- XI. There being no further business, Randal Phifer made a motion to adjourn, Ms. Burgreen seconded, and the group brought the meeting to a close at 3:36 p.m.

Submitted by Cindy Conlon
Associate Vice President for Business and Financial Affairs
And Committee Chair