

Safety and Emergency Preparedness Committee  
April 24, 2019  
GUC Faculty/Staff Commons

Minutes

1. Chair Bergeron called the meeting to order at approximately 3:05 p.m. Present were Dr. Lisa Ann Blankinship, Dr. Greg Carnes, Dr. Kevin Gillilan, Dr. Kimberly Greenway, Mr. Ethan Humphres, Ms. Angela Zwissler, and Ms. Jennifer Sutton.
2. Approval of Agenda and Minutes from February 13, 2018 - the committee approved the agenda and minutes by consensus.
3. Old Business
  - A. Subcommittee Reports – Both the Health & Safety Subcommittee and Emergency Response Subcommittee are continuing to revise/edit their respective manuals. Three sections of the UNA Emergency Manual have been sent to specific areas for review and recommendations.
  - B. Business Continuity Plan – Ethan Humphres will bring the plan that was submitted several years ago back to the committee for review.
  - C. Executive Council Emergency Preparedness Workshop – Dr. Greenway reported several outcomes from the Exec Council's Emergency Preparedness Workshop, including:
    1. The possibility of making emergency management a separate and distinct function of the University.
    2. Reviving the building coordinator program to assist in educating staff in emergency procedures.
    3. Considering the recommendation from this committee to hire a consultant company to build a family of emergency plans to ensure the continuity of campus operations.
    3. Approaching the Director of the Lauderdale County Emergency Management Agency to invite him to send a proxy to the SEP meetings if he cannot attend.
    4. Developing an Incident Management Team.
  - D. Hindcasting Exercise Focusing Events – Chair Bergeron hosted a hindcasting exercise for the Exec Council during the Emergency Preparedness Workshop.
  - E. JSU Tornado Information Briefing – Chair Bergeron is working to find dates to bring JSU representatives to campus.
  - F. NIMS/ICS Training – Those members of the Executive Council and the Council of Academic deans who have not completed the following parts of the NIMS/ICS Training, will be encouraged to do so: 100/200/700/800.
  - G. Emergency Blue Pole Update – Dr. Greenway reported that the poles that were “out of order” have been removed. They will continue to be removed as they stop working. This issue has been taken to SGA twice. In addition to emergency alerts, the newer poles also provide uses such as camera sites and WiFi access. Also, the concrete bases can be reused.
  - H. Send Police Icon – Icons are being updated on all University computers. The new icons are green and say Lynxicon. IT needs a list of all classrooms in Kilby to add police icons. There is a website, Virtual Alabama, that allows emergency personnel to access blueprints and schematics of all public buildings.

4. New Business
  - A. Next year, the committee needs to make sure that IT, Facilities, and Police all have consistent signage and numbering.
  - B. The committee should also consider another vendor for Lion Alerts.
5. Announcements
  - C. The University has been recertified with Storm Ready.
  - D. The Threat Assessment Training, SIVRA, will be held August 13, 2019.
  - E. The next meeting of the SEP Committee is scheduled for Wednesday, May 10, 2019, at 3 p.m. in the Faculty/Staff Commons.
6. Adjournment – The meeting adjourned at 4:10 p.m.

Health & Safety Subcommittee

Angela Zwissler, chair  
Aaron Benson  
Michael Gautney  
Leshan Kimbrough  
Lisa Ann Blankinship  
Greg Carnes

Emergency Response Subcommittee

Kevin Gillilan, Chair  
Cindy Conlon  
Teresa Dawson  
Wayne Bergeron  
Randall Phifer  
Ethan Humphres  
Jennifer Sutton