

Minutes: Safety and Emergency Preparedness Committee  
April 14, 2021, 3 p.m. via Zoom

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- Chair Angela Zwissler called the meeting to order at 3:04 p.m. Those present were Ms. Cindy Conlon, Ms. Teresa Dawson, Dr. Kimberly Greenway, Mr. Ethan Humphres, Chief Les Jackson, Mr. Randall Phifer, Dr. Michael Stocz, and Ms. Jennifer Sutton.
- Minutes from March 10, 2021, were approved by acclamation.
- COVID-19 Update – Dr. Greenway noted that numbers continue to trend in a good direction. UNA saw an uptick in positive cases, but that was not unexpected due to the recent spring break and Easter holidays. Housing and Health Services continue to deliver meals and do contact tracing for those in isolation and quarantine.
  - CRTF is working on the Fall 2021 Guidance document, which will be posted Aug. 1.
  - Vaccine Clinics are going well, and students are now eligible.
  - The University will not require students to be vaccinated.
  - There have been discussions on how to address herd immunity and a return to in-person meetings.
  - Individuals cannot be asked to disclose their vaccination status.
- SEPC is at about 78 percent toward completion of this year's projects.
- Mane Safety Page – Because UCM is slammed with urgent projects, Ms. Hill-Patterson will be building the Mane Safety webpage with completion planned for the end of July.
- Family of Plans RFP
  - There were no updates to the Communicable Disease/Pandemic Plan.
  - Ms. Conlon stated she met with the internal audit team and they will help spearhead risk assessments for all departments. She said she is using the FEMA manual to plan this effort, which could take a year.
- Emergency Evacuation Maps in Residence Halls – Ms. Sutton said installation of maps should be finished by the end of summer.
- Health & Safety Manual and Emergency Response Manual Updates
  - There were no updates on the Emergency Response Manual.
  - Ms. Zwissler said Chapter 10 of the Health & Safety Manual, on Personal Protective Equipment, is being sent to the subgroup for review.
- Fire Drill Update – Chief Jackson stated that he would still like to schedule a couple of additional fire drills during spring semester.
- Building Coordinator Program – Dr. Greenway said EC endorsed the program and she received feedback on names of coordinators. Updates have been made to the list.

- Building Specific Emergency Signs – Ms. Zwissler stated that she will wait until the Building Coordinator list of names is finalized before sending emergency signs to the Print Shop.
- Tabletop Drills – Chief Jackson noted that a Tabletop exercise with EOC is scheduled for May 12 at 3 p.m.
- Reminder: The next SEPC meeting is scheduled for May 12, 2021. Those who are part of the EOC will attend the Tabletop exercise instead.
- Adjournment – 3:20 p.m.