**ANNUAL REPORT**

Undergraduate Readmissions Committee

**University of North Alabama**

**Florence, Alabama**

Dr. Terri Garrison

July 31, 2024

Committee Chair Date submitted

Submitted to: \_\_Dr. Lee Renfroe\_\_\_\_\_\_\_\_\_

Chair, Shared Governance Executive Committee

**UNIVERSITY OF NORTH ALABAMA**

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**2023-2024**

1. Executive Summary

The committee met once during the 2023-2024 academic year via Zoom. There were no requests for readmissions during the Fall 2023 semester. The committee met on January 8 to discuss and hear from students who had submitted a request for readmissions. Committee members asked students questions that encouraged them to elaborate on their responses provided on the readmission application.

1. The Committee’s Charge (from the Shared Governance Document)

1. To serve as an advisory committee on undergraduate readmissions and allied issues

2. To serve as a board of appeal on undergraduate readmissions

3. To gather information on undergraduate readmissions and allied issues and assess university performance in these areas in light of the information obtained

4. To propose changes in university policy and procedures on undergraduate readmissions and allied issues

5. To handle any proposals the committee may make affecting university policy according to the section C.2 "Shared Governance Procedure for Policy Change Recommendations"

6. To submit a final written report electronically by the first day of fall semester to the Provost and Executive Vice President for Academic Affairs with a copy sent to the Chair of the SGEC

1. The Committee met on the following dates:

The committee met on January 8, 2024, via Zoom.

1. What were the Committee’s actions and accomplishments this year relative to each of the items of the charge?

The committee reviewed two applications for the 2023-2024 academic year. In keeping with items 1-3 of the committee charge, three students submitted an appeal for readmissions that were reviewed by the committee for Spring 2024. Candidates were invited to share in person additional information and answer questions put forth by the committee following the review of the appeal documents. The committee approved one candidate’s readmission’s appeal and denied two candidates readmission’s appeals. The candidates who were denied readmission were encouraged to reapply at a later date. The committee did not make proposals that would affect items 4 and 5 of the charge. This report will fulfill item 6.

1. What were the Committee’s formal recommendations?

The committee has no formal recommendations

1. What does the Committee plan to accomplish?

A. In the coming year?

The committee will review applications of students wishing to be readmitted to the university after academic suspension and will conduct interviews with those students to aid in the decision-making process.

1. In future years?

The committee will continue to review student appeals and conduct interviews with students who are seeking readmissions to the university.

1. What are the Committee’s weaknesses?

While the committee did not identify any weaknesses in the application process, having access to the student’s appeal documents at an earlier date would aid the committee in making informed decisions about students.

* + 1. What can the Shared Governance Committee help you do to address the weaknesses?

The possibility of providing student appeal information at an earlier date.

1. Comments

Dr. Terri Garrison, chair, will retire on August 1, 2024, so will not be able to carry out the full term. Dr. Ron Davis has volunteered and been approved by the committee to serve out the remainder of Dr. Garrison’s term and continue to serve during the following academic year.