**Graphics Standards and Web Communications Committee**

**Meeting Minutes**

**Sept. 13, 20111**

**Members Present:**  Dr. Lynn Aquadro, Dr. Birdie Bailey, Mr. Jeremy Britten, Ms. Amy Butler, Dr. Beth Garfrerick, Ms. Karen Hodges, Dr. Katie Kinney, Ms. Carol Lyles, Ms. Kim Mauldin, and Mr. John McGee.

**Proxies Present:** Chuck Craig for Josh Woods.

**Members Absent (without proxy):**  Mr. Jason Flynn, Dr. Bruce Gordon, and Mr. Jeff Hodges.

1. **Call meeting to Order**

The meeting was called to order at 3:30 p.m.

1. **Approval of Agenda**

The agenda was approved by acclamation.

1. **Approval of Minutes**

The minutes of the April 20, 2011 meeting were approved as presented by acclamation.

1. **New Business**
2. **Welcome of New Members**

Ms. Amy Butler welcomed new member Dr. Birdie Bailey and noted that Dr. Lynn Aquadro and Dr. Bruce Gordon were re-appointed to the committee.

1. **Election of Chair and Vice Chair**

Mr. Jeremy Britten volunteered to serve as chair for the 2011-2012 year and Dr. Beth Garfrerick volunteered to serve as vice chair. Both were accepted by acclamation.

1. **Adjourn Meeting**

Mr. John McGee moved to adjourn the meeting. Dr. Beth Garfrerick seconded the motion. The meeting adjourned at 4:00pm