

**ANNUAL**

**REPORT**

**AY 2023-2024**

**Food Services Committee**

**University of North Alabama  
Florence, Alabama**

**Ms. Cindy Conlon**  
Committee Chair

**05/03/2024**  
Date submitted

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University of North Alabama  
Florence, Alabama**

I. Executive Summary

- The Food Services Shared Governance Committee met seven times during the 2023-2024 academic year to discuss Food Services on campus. The group focused on continuous improvement of services provided with student access and experience being the priority and purpose.
  
- Committee Membership
  - Mr. Duell Aldridge (by position)
  - Ms. Susan Breer (non-voting, by position)
  - Ms. Cindy Conlon (Business Affairs staff) – Chair
  - Ms. Anjalee Crawford – (SGA, 2024)
  - Mr. Danny Dawkins (non-voting, by position)
  - Ms. Cala Flippo (International Affairs staff)
  - Ms. Treasure Franklin (Faculty)
  - Dr. Lisa Harrington (Faculty) – Vice-Chair
  - Dr. Tammy Jacques (non-voting, VPSA designee)
  - Ms. Jessica Lindley (Housing & Res. Life staff)
  - Ms. Audrey Mitchell (Staff at large)
  - Ms. Prema Monteiro (Faculty)
  - Ms. Kim Oakley (Staff at large)
  - Dr. Johnson Ogun (Faculty)
  - Ms. Amber Sandvig (SGA, 2024)
  - Ms. Katy Stutts (SGA, 2024)

II. The Committee’s Charge (from the Shared Governance Document)

1. To meet monthly each academic year to gain feedback and discuss issues, concerns, and new creative ideas for food services on campus.
2. To make recommendations to the Vice President for Student Affairs and Vice President for Business and Financial Affairs for the purpose of improving food services.
3. To handle any proposals the committee may make affecting university policy according to section C.2 “Shared Governance Procedure for Policy Change Recommendations”
4. To submit a final written report electronically by the first day of the fall semester to the Vice President for Student Affairs with a copy sent to the Chair of the SGEC

III. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

1. To meet monthly each academic year to gain feedback and discuss issues, concerns, and new creative ideas for food services on campus

The Committee met on the following dates:

September 22, 2023	January 26, 2024	April 19, 2024
October 20, 2023	February 23, 2024	
November 17, 2023	March 22, 2024	

2. To make recommendations to the Vice President for Student Affairs and the Vice President for Business and Financial Affairs for the purpose of improving food services
  - a. The committee made no formal recommendations.
  - b. Recommendations were made to Chartwells throughout the year and they accommodated the ideas when possible. Most suggestions were around marketing information to make people aware of all the activities occurring throughout the year.
3. To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations"
  - a. No proposals came from Shared Governance.
4. To submit a final written report electronically by the first day of the fall semester to the Vice President for Student Affairs with a copy sent to the Chair of the SGEC.
  - a. This report satisfies this requirement.

#### IV. General notes and updates from the Committee:

Academic year 2023-2024 saw the opening of a new food venue, Fuji San, serving Sushi in the Guillot University Center. The establishment of this new option was accomplished with a relocation of Burger 256 to the Mane Market, thus no options were lost.

Chartwells brought a Dietician on board, Ms. Peggy Sue Barnette. Ms Barnett is available to students to assist in meal planning, diet planning, diet restrictions, allergies, etc. Her presence on campus is an asset available to all students.

Multiple events are organized by Dining Services throughout the academic year:

- Chopp'd Competitions (multiple times)
- Make your own Trail Mix
- Pumpkin Fest
- Smore's Pop Creations
- DIY Shaker Salads
- International spotlights each month
- Soul food, feel good food
- "Delightful" food highlight
- Random Acts of Kindness
- Mac' & Cheese Showcase
- And many more...

Surveys were sponsored by Chartwells throughout the year to communicate opportunities for improved services.