

ANNUAL REPORT

Strategic Planning Budget Study Committee

**University of North Alabama
Florence, Alabama**

Dr. Kevin Jacques  _____
Committee Chair

8/29/24 _____
Date submitted

Submitted to: _____
Title/Committee (if applicable)

Date received

UNIVERSITY OF NORTH ALABAMA

ANNUAL REPORT

2023-2024

I. Executive Summary

During the 2023-2024 academic year, the Academic and Student Affairs Committee did not have any business presented to it to discuss. The Chair had to be replaced with the Vice Chair at the beginning of the Spring Semester due to the Chair leaving the University. A new Vice Chair could not be identified. The new Chair will stay on as Chair for the 2024-2025 year. No formal meetings were held; however E-business was conducted regarding the one time funding requests. Eight one-time funding proposals were presented to the group. They were evaluated by the committee and the findings were presented to Dr. Kitts and Mr. Thornton. Four of those requests were funded.

II. The Committee's Charge (from the Shared Governance Document)

1. To participate in all aspects of strategic planning, including:
 2. Reviewing procedures for university strategic planning
 3. Relating the strategic planning process to annual reports
 4. Reviewing progress and recommending updates to the University's Strategic Plan annually
2. To conduct systematic reviews of expenditure needs and revenue needs including:
 - a. Reviewing and prioritizing recommendations from all areas of the University concerning financial resource needs, based on the University's Strategic Plan
 - b. Reviewing links between budget requests and departmental annual reports
 - c. Reviewing results reported by the Institutional Effectiveness Committee to support assessment, evaluation, and improvement
 - d. Reviewing prioritized recommendations from the Facilities and Infrastructure Committee to monitor conformity with the University's Strategic Plan
 - e. Conducting systematic reviews of actual and planned expenditures
3. To communicate its deliberations and findings to the President, and after discussion with the President, to the university community
3. The Committee met on the following dates:

No formal/virtual meetings.

4. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?
 - a. The Committee did not work with any of the Strategic Planning Processes, rather it worked on the funding requests as it annually does.
 - b. The Committee did not conduct systematic reviews of expenditure needs and revenue needs. It did accept one-time funding requests for larger purchases based on an area's annual goals.
 - c. Completed

5. What were the Committee's formal recommendations?

The Committee set the rank order for the annual requests as below. This was forwarded to Dr. Kitts and Mr. Thornton to evaluate and decide on funding options.

6. Rank	Department	Request	Amount Requested	Highest
1	GUC Operations and Events	Handi-Ramp Lift	\$11,125	9
2	University Health Services	Carpet Removal and New Flooring	\$23,541	5
3	Admissions	New Golf Cart	\$20,000	2
3	Athletics	New Leo/Una Costumes	\$14,500	3
4	GUC Operations and Events	500 Chairs	\$61,577.06	2
4	GUC Operations and Events	Paint and Branding	\$17,500	2
5	UNA Rec	Storage Shed for Sport Equipment	\$7,685	1

7. What does the Committee plan to accomplish?

In the coming year?

- A. Under the direction of the elected chair, Dr. Kevin Jacques, the committee will continue to meet regarding funding/budget issues as they arise and are presented to the committee for consideration.

B. In future years?

The committee will continue to serve to resolve and/or make recommendations regarding funding/budget issues as they arise.

8. What are the Committee's weaknesses?

In the past, the committee has been used primarily to guide the funding requests for the President. It really has not done much with any budget areas or strategic planning.

- i. What can the Shared Governance Committee help you do to address the weaknesses? Have items to address.

9. Comments