

DRAFT – will be submitted for approval at the October 2016 meeting

Strategic Planning and Budget Study Committee
Minutes of the Meeting of September 21, 2016
Bibb Graves Board Room

Call to Order

The Strategic Planning and Budget Study Committee was held in Bibb Graves Board room on September 21, 2016. The meeting convened at 3:31pm, President Molly Vaughn presiding, and Bliss Adkison, secretary.

Members in attendance: Dr. Jeffery Bibbee, Mr. Hugo Dante, Dr. Kimberley Greenway, Dr. Katie Kinney, Dr. Donna Lefort, Mr. Mark Linder, Dr. Sandra Loew, Ms. Audrey Mitchell, Dr. Debbie Shaw, Mr. David Shields, Dr. Brian Thompson, Dr. John Thornell, Mr. Evan Thornton, Dr. Ryan Zayac.

Approval of Agenda and Minutes

Motion was made by Dr. Kim Greenway to approve the minutes of the April 13, 2016. **Motion carried.**

Old Business

There were no items of Old Business.

New Business

A. Remarks from President Kenneth Kitts

President Kitts presented remarks of his vision for the committee for the year as well as thanks to those who are serving. He presented remarks concerning the 2016 cost of living adjustment and other recommendations from the committee in regards to the budget for the present year.

B. Review of evaluation process for faculty line proposals

Dr. Thornell presented concern for faculty and staff lines being ranked in comparison with non-personnel items during the process of prioritization. Dr. Thornell presented the solution of taking faculty and staff lines from the responsibility of the Strategic Planning and Budget Study Committee in order to be presented as an information item only. Faculty and staff lines would be routed through the administrative structure. Dr. Greenway stated the importance of having a set criteria in the review of recommendations. Dr. Loew also stated the importance of transparency within the decision making process of recommendations. Dr. Bibbee offered that the faculty line recommendation timeline be reviewed in order to make the timeliness of faculty recommendations more appropriate for hiring dates. **Dr. Debbie Shaw and Dr. Thornell suggested committee members gather best practices from peer institutions in order to develop a solution. Topic will be reviewed in upcoming meetings.**

C. Review Committee Charge

Dr. Molly Vaughn reviewed the Committee Charge as found here:

<https://www.una.edu/sharedgovernance/strategic-committees/strategic-planning-and-budget-study-committee.html>

D. Election of Vice Chair

Dr. Molly Vaughn opened the floor for nominations. Ms. Audrey Mitchell nominated Dr. Sandra Loew as Vice Chair. No other nominations were offered. Dr. Kim Greenway made a motion to

DRAFT – will be submitted for approval at the October 2016 meeting close the nominations. Motion carried. **Dr. Sandra Loew was named Vice Chair for 2016-2017 year.**

E. Election of Institutional Effectiveness Committee Liaison

Dr. Molly Vaughn opened the floor for nominations. Dr. Ryan Zayac offered a self-nomination. No other nominations were offered. Dr. Sandra Loew made a motion to close the nominations. Motion carried. **Dr. Ryan Zayac was named the Institutional Effectiveness Committee Liaison.**

F-G. Remarks from Mr. Evan Thornton/Review of Funding Priority List

Mr. Evan Thornton offered comments in reviewing the priority of the cost of living adjustment as well as the committee priority list. Mr. Evan Thornton provided each committee member with a copy of the ranking list.

Discussion concerning the topic of resubmitting standing requests was presented.

Announcements

There were no announcements presented.

Adjourn

The meeting was adjourned at 4:08pm.

Submitted by,
Bliss Adkison
Secretary (2016-2017)