

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE E-BUSINESS
FOR THE MEETING OF AUGUST 26, 2024**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

Approval of the Minutes of the E-Business of June 7 and July 11, 2024

Dr. Andrea Hunt moved approval of the minutes and Dr. K.C. White seconded the motion. The motion was approved unanimously.

Appointment of Vice Chair

SGEC Chair Becky Smith reported that she solicited volunteers/nominations for the position of Vice Chair (to serve as chair the following year) from eligible members Peggy Bergeron, Lauren Killen, and Lee Renfroe, and a report/vote will occur at the next meeting.

Proposed Revisions to Section 5.1 of the Faculty Handbook: Zero Credit Hour Policy [SACSCOC (UNA's accrediting body) requires the existence of a zero credit hour policy] – Council of Academic Deans approved on 7-22-24

Dr. Andrea Hunt made a motion that was seconded by Dr. K.C. White and unanimously approved to consider this a faculty-only issue to be reviewed by Faculty Senate.

Proposed Generative Artificial Intelligence (AI) Policy and Guidelines – on 8-23-24, the Council of Academic Deans approved the proposed policy for movement through shared governance with a suggestion that it may be beneficial to include who reviews the policy regularly (e.g., the AI taskforce, COAD, etc.) to be consistent with other policies that use similar language

Dr. Andrea Hunt made a motion that was seconded by Dr. K.C. White and unanimously approved to consider this an issue to be reviewed by all constituent groups, beginning with the new Artificial Intelligence (AI) Committee followed by all three Senates with a suggestion to constituent groups that it may be beneficial to include who reviews the policy regularly (e.g., the AI taskforce, COAD, etc.) to be consistent with other policies that use similar language.

Proposed Revision to the Composition of the Institutional Review Board (IRB) to add as a 14th member a representative from the Alabama prison system as a voting member and to appoint Chip Burson in that role

Dr. Andrea Hunt made a motion that was seconded by Dr. K.C. White and unanimously approved to recommend to President Kitts the recommended IRB composition addition and the appointment of Mr. Chip Burson in that role.

Information Item: 2024-25 SGEC Meeting Schedule is attached again for your easy reference (meetings will be held via E-Business, or Teams/in person as needed)

This was an information item that required no action from the Committee.

A handwritten signature in blue ink that reads "Dr. Becky Smith". The signature is written in a cursive style and is positioned above a horizontal line.

Dr. Becky Smith, Chairperson