

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE E-BUSINESS
FOR THE MEETING OF OCTOBER 6, 2025**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

Approval of the Minutes of the E-Business of September 22, 2025

The minutes were approved unanimously on motion by Dr. Lee Renfroe and second by Dr. Justin Carter.

Revisit: Request from VP for University Advancement Kevin Haslam to amend the membership of the International Programs/Offerings (IPO), Strategic Planning and Budget Study (SPBS), and Student Financial Services (SFS) Committees to add “or designee” to the Vice President for University Advancement role

The IPO, SPBS, and SFS Committees have responded that a “designee” for the VPUA role on these committees is acceptable

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter to endorse, as a recommendation to President Kitts, the addition of “or designee” to the VPUA role on the IPO, SPBS, and SFS Committees. The motion was approved by a vote of 11 for, 1 against, and 0 abstentions.

Information Item: Use of Employee Policy Manual and Handbook links within the Faculty Handbook and Revisions to Section 3.2.4 of the Faculty Handbook to address Faculty Senate Concerns with Department Chair Supplement Language

This was an information item that required no action from the Committee. The SGEC was informed that the aforementioned items were returned to the Office of the Provost as directed by SGEC and corrected through work with HR and Faculty Senate President Justin Carter; clarifying language relative to department chair supplements and a proposal to link directly to the Employee Manual itself so that incorrect links do not occur were returned directly to Faculty Senate in order to expedite review by the Faculty Senate Executive Committee prior to this SGEC meeting; and these two proposals will be presented to the Faculty Senate on October 9 and then returned to SGEC for action.

Proposal from the Institutional Review Board for an Interim IRB Policy

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to consider this an item to be reviewed by the Faculty Senate, Staff Senate, and SGA.

Staff Senate Nomination of Greg Kirby as a staff-at-large representative on the Facilities and Infrastructure Committee to fill the vacancy created by Mitchel Moon’s retirement, to complete the remaining 2 years left on that service term that ends in August 2027

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to endorse, as a recommendation to President Kitts, the nomination of Greg Kirby to the Facilities and Infrastructure Committee.

SGA Nomination of Mackenzie Mwaura as a student representative on the Safety and Emergency Preparedness Committee to fill the vacancy created by the resignation of Ryan Huffman from the committee, to complete the remaining academic year on that service term

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to endorse, as a recommendation to President Kitts, the nomination of Mackenzie Mwaura to the Safety and Emergency Preparedness Committee.

Proposal from the Council of Academic Deans for the Establishment of a Work Group to Review the UNA Academic Dishonesty Policy (approved by the Academic and Student Affairs Committee on September 23, 2025)

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to endorse, as a recommendation to President Kitts, the establishment of a work group to review the Academic Dishonesty Policy.

Periodic Review of University Policies established in iContracts for review on staggered terms: Drug and Alcohol Abuse Policy

On 10-1-25, the Faculty/Staff Welfare Committee provided notification that it has reviewed the policy and deemed that the policy is still relevant and doesn't need updating.

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to endorse, as a recommendation to President Kitts, affirmation that the policy is still relevant, does not need updating, and placement of the policy on a five-year review in iContracts.

Periodic Review of University Policies established in iContracts for review on staggered terms: Private and Government Aircraft Policy

On 10-1-25, the Faculty/Staff Welfare Committee provided notification that it has reviewed the policy and deemed that the policy is no longer necessary and should be abolished.

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to endorse, as a recommendation to President Kitts, that the policy be abolished and removed from iContracts.

Periodic Review of University Policies established in iContracts for review on staggered terms: Nondiscrimination Statement

On 10-1-25, the Faculty/Staff Welfare Committee provided notification that it has reviewed the policy, the policy is still relevant, but that a change is needed to update the location of the Title IX office.

Dr. Lee Renfroe made a motion that was seconded by Dr. Justin Carter and unanimously approved to affirm that the policy is relevant and endorse, as a recommendation to President Kitts, that the policy be revised to update the location of the Title IX office, and direct that an updated policy be uploaded to iContracts on a five-year review cycle.

Lauren Killen

Dr. Lauren Killen, Chairperson