

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF AUGUST 22, 2022
3 P.M., VIA ZOOM**

The Shared Governance Executive Committee met at 3:00 p.m. on Monday, August 22, 2022, via Zoom. The following members were present: Dr. Ross Alexander, Ms. Melissa Bolton, Dr. Greg Carnes, Dr. Andrea Hunt, Dr. Molly Mathis, Dr. Cheryl Price, Dr. Craig Robertson, Ms. Amber Sandvig, Dr. Jessica Stovall, Mr. Evan Thornton, and Mr. Drake Vaccaro. Chairperson Kristy Oden presided.

Call of Meeting to Order

Chair Dr. Kristy Oden called the meeting to order.

Approval of Agenda

Upon motion by Dr. Alexander and second by Dr. Carnes, the agenda was approved unanimously.

Approval of the Minutes of the E-Business of May 26, 2022

On motion by Dr. Alexander and second by Dr. Hunt, the minutes were approved unanimously.

Report from the Chair

There was no report from the Chair.

Information Item: Tab 1 of Policy Environment Task Force Recommendations On 8-10-22, the Policy Environment Task Force Recommendations that SGEC recommended for review by the appropriate Shared Governance Committee or Faculty Senate were entered into the iContracts software and issued to the respective group noted below: Advertising Policy (Faculty-Staff Welfare); Conflict of Interest Policy (Faculty-Staff Welfare); Copyright Policy (Academic and Student Affairs); Drug and Alcohol Abuse (Faculty-Staff Welfare); Free Speech and Assembly Policy (Academic and Student Affairs); Freshman Live-On Requirement (Academic and Student Affairs); UNA Policy on Nondiscrimination (Faculty-Staff Welfare); Public Complaint Policy (Academic and Student Affairs); Shared Governance Established (SGEC); Student Complaint Process (Academic and Student Affairs); Title IX: Sexual Harassment, Sexual Misconduct, and Sex-Gender Discrimination (Faculty-Staff Welfare); Tobacco and Smoking: UNA No Smoking Policy (Faculty-Staff Welfare); Video Surveillance Policy (Faculty-Staff Welfare); Weapons on Campus Policy (Faculty-Staff Welfare); Weapons Policy (Faculty-Staff Welfare); Weapons Statement (Faculty-Staff Welfare); Internal Control Policy Revised (Strategic Planning and Budget Study); Endowment Spending Policy (Strategic Planning and Budget Study); Funds Investment Policy (Strategic Planning and Budget Study); Gift

Memorandum Agreement and Endowment Spending Policy (Strategic Planning and Budget Study); Investment Policy (Strategic Planning and Budget Study); Tuition Refund Policy (Strategic Planning and Budget Study); Graduate Faculty Selection Policy (Faculty Senate); Part Time Faculty Policy (Faculty Senate); Nepotism Policy (Faculty Senate); Promotion Policy (Faculty Senate); Work Load (Faculty Senate); Consensual Relationship Policy (Faculty/Staff Welfare); Institutional Effectiveness Planning Guide Policy Book (Institutional Effectiveness); Awarding Degrees in Memoriam (Commencement Committee); Honorary Degrees Criteria Policy (President/Board of Trustees)

This was an information item that required no action from the Committee.

Information Item: Honorary Degrees Criteria Policy (as noted in 5.A. above)
The President's Office has confirmed that the policy is current; thus, it will be entered into iContracts for a five-year review cycle

This was an information item that required no action from the Committee.

Shared Governance Document (as noted in 5.A. above)

Mr. Vaccaro moved to discuss and Ms. Bolton seconded the motion. The motion was unanimously approved. Dr. Stovall made a motion that was seconded by Dr. Alexander and unanimously approved to agree that the Shared Governance Document is presently up to date and should be entered into iContracts for annual review.

Information Item: Tab 7 of Policy Environment Task Force Recommendations
Tab 7 had various recommendations from the Policy Environment Task Force. Those recommendations were forwarded to the respective division head, and the attached spreadsheet represents their responses in Red. It is believed that no action is needed.

This was an information item that required no action from the Committee.

Appointment of Vice Chair

Mr. Thornton made a motion to nominate Dr. Cheryl Price for the position of Vice Chair, and Dr. Carnes seconded the motion. Mr. Vaccaro moved to close nominations and Dr. Price was elected as Vice Chair by acclamation.

Proposed Revision to the SG Document to Change "Director of University Center Operations and Event Management" to "Assistant Director for Scheduling and Events" as the By-Position Voting Member on the Food Services Committee

Per Tammy Jacques, the position within Student Affairs is no longer in place following Kevin Jacques' transfer to Academic Affairs

Mr. Vaccaro moved to discuss and Dr. Carnes seconded the motion. The motion was unanimously approved. Dr. Alexander made a motion and Mr. Thornton seconded the motion to

recommend to President Kitts a revision to the Shared Governance Document to replace the Director of University Center Operations and Event Management with the Assistant Director for Scheduling and Events as a By-Position Voting Member on the Food Services Committee. The motion was approved unanimously.

Proposed Revisions to Sections 2.4.2, 2.10, and Appendix 2A of the Faculty Handbook to Incorporate New Transcript Policy

Dr. Price moved to discuss and Dr. Hunt seconded the motion. The motion was unanimously approved. Dr. Stovall made a motion and Mr. Thornton seconded the motion to present this proposal to the Faculty Senate as a faculty only issue. The motion was approved unanimously.

Proposed Revised Student Immunization Requirements

Ms. Bolton moved to discuss and Mr. Vaccaro seconded the motion. The motion was unanimously approved. Dr. Alexander made a motion and Dr. Hunt seconded the motion to present this proposal to the Academic and Student Affairs Committee and SGA. The motion was approved unanimously.

Staff Senate Nomination of Vanessa Barber as Kaylor Baker's replacement to complete the three-year term of 2021-2024 as a staff-at-large representative on the Academic and Student Affairs Committee

Ms. Bolton moved approval and Dr. Carnes seconded the motion. The motion was approved unanimously.

Comments from Constituent Representatives

Amber Sandvig reported the following for the SGA: at the SGA EC retreat, revisions to the SGA Constitution were proposed; the following goals were developed: increase of student visibility and involvement on campus, international student outreach, and increased student participation at athletic events; and there was record attendance at the Lucky Dip event. Melissa Bolton reported the following for the Staff Senate: the Senate is working on a proposal for terminal degree assistance for staff and the Senate is reviewing eight applications received for merit-based incentives. Jessica Stovall reported the following for the Faculty Senate: EC and Faculty Senate meetings begin next week at which time the following will be reviewed: Faculty Attitude Survey results, shared governance committee vacancies, policies assigned by the Policy Environment Task Force, and appointment of an ad hoc committee to review the Faculty Senate Constitution. For the Administration, Ross Alexander reported the following: record number of students on campus and in residence halls and a conservative estimate of 9,500 is the expected student enrollment for the fall semester, the total of which is up across all constituent groups (e.g., on-campus, online, undergraduate, graduate, transfer, international, adult, etc.). Additionally, Evan Thornton reported the following for the Administration: there is a lot of momentum with Project 208, the number one priority being equitable funding by 2024, and the message that UNA is accomplishing a lot with less funding, imagine what could be achieved

with equitable funding; and he noted that Fiscal Year 2022 will end in a budget deficit, and the same is expected for Fiscal Year 2023.

With no further business to come before the committee, the meeting adjourned at 3:30 p.m. on motion by Dr. Alexander and second by Dr. Hunt.

Dr. Kristi Oden, Chairperson