Shared Governance Executive Committee

Meeting Minutes for March 19, 2012

Approved on April 2, 2012

Chair Richard Statom called the March 19, 2012, meeting of the Shared Governance Executive Committee to order at 3:30 p.m. in the Board Room of Bibb Graves Hall. Attendees were: Uchenna (Ralph) Akalonu, Vagn Hansen, Ethan Humphres, Sandee Loew, Brad Peeden, David Shields, Richard Statom, John Thornell, Darlene Townsend, and Brenda Webb. A quorum was present.

The SGEC approved the agenda and the minutes of the SGEC meeting which was held on March 5, 2012.

*Report from the Chair*

Richard Statom reported:

1. Transient Enrollment Policy. Proposal from the Council of Academic Deans (COAD) to revise the Transient Enrollment Policy. *This proposal was sent to the Academic and Student Affairs Committee on 11/8/2011.* *Approved by the ASA Committee on 11/29/2011. Sent to the Senates and SGA on 1/26/2012.Approved by the Staff Senate on 2/13/2012, SGA on 2/23/2012, and the Faculty Senate on 3/15/2012.*
2. Creation of a Work Group. Request by the Athletics Committee to form a Work Group to assist in the transition from Division II to Division I at the University of North Alabama. *Approved with a modification to include the presidents of the SGA, Staff Senate, and Faculty Senate. Approval was sent to Athletic Committee on 3/13/2012.*
3. Creation of a Work Group. Request by the Infrastructure Committee to form an ADA Compliance Work Group. *Approval was sent to Infrastructure Committee* *on 3/13/2012.*

*Supplemental information concerning the SCED provision that the Director of Computer and Telecommunications Services, to gain an IT perspective, is added to the Work Group was forwarded on 3/19/2012.*

1. Creation of a Work Group. Request by the Infrastructure Committee to form a New Residence Hall Work Group. *Approval was sent to Infrastructure Committee on 3/13/2012.*

*Supplemental information concerning the SCED approval was forwarded on 3/19/2012.*

*The information included adding the Director of Computer and Telecommunications Services, to gain an an IT perspective, the President of the Residence Hall Association, and a faculty member at large to the work group.*

1. Request for Membership Modification. Request from the Athletics Committee for two additional faculty members on the Athletics Committee. *Approval sent to Athletic Committee on 3/13/2012.*

6. Modification of Residency Requirements for Graduation**.** Proposal from the VPAA to modify the Academic Procedures and Requirements section of the Student Handbook was to change the current residency requirements for graduation from a specific number of course *hours to a percentage*. *This proposal was sent to the ASA Committee on 1/26/2012. The faculty Senate approved this proposal without modification by the Faculty on 3/15/2012. Dr. Statom will check on whether this should be routed to the Staff Senate.*

7. Extension of Thanksgiving Break. Proposal from the Student Government Association for the University to extend the current Thanksgiving Break to a full week. Proposal was s*ent to the ASA Committee on 2/20/2012*. *Proposal rejected by Faculty Senate on 3/15/2012. The SGEC voted to send this proposal back to the ASA so that it may be set aside. Dr. Statom will determine and clarify the protocol that should occur when resolutions are rejected by one body of the constituent group.*

8. Honor Chords at Graduation. Proposal from Dean of the College of Nursing to allow Nursing students to wear honor cords at graduation. *Proposal sent to Commencement Committee on 10/4/2011. The Commencement Committee voted to allow honor cords/pins for all registered academic honor societies at UNA. Proposal rejected by the Faculty Senate on 3/15/2012.* Since the Graduation committee is not a Shared Governance Committee, the Faculty Senate voted as a courtesy to provide President Cale a sense of faculty members’ position on this proposal. This was an information item for the SGEC.

9. Exam Relief for Students. A proposal from the ADA Committee was rejected by the Faculty Senate on 3/15/2012. Faculty Senate President Darlene Townsend indicated that she will send a detailed memorandum to the ADA Committee. It was her opinion that the proposal failed to pass due to language issues. *The SGEC voted to send this proposal back to the ASA so that it may be set aside. Dr. Statom will seek to clarify the protocol that should occur when resolutions are rejected by one body of the constituent group.*

10. Review of Shared Governance Document. Members of the SGEC are requested to review the Shared Governance Document for possible modifications. *In progress.*

*Unfinished Business*

There was no unfinished business.

*New Business*

1. Early Scholars Program**.** Request from the Faculty Senate to assign a SG committee to develop a true Early Scholars Program at UNA. There was discussion that a name other than Early Scholars could be used for the program to limit confusion with the earlier one established. *The SGEC unanimously agreed to send this request to the ASA to convene the proposed committee.*
2. Approval of a nomination for the Research Committee from the COAD*.* Andrew Luna was nominated to serve on the Research Committee by the COAD. *The SGEC unanimously approved this nomination.*
3. Request for Approval of Modifications to the Human Subjects Assurance Training Program**.** The Human Subjects Committee approved modifications to the Human Subjects Assurance Training Program and has requested SGEC approval. The approved modifications include: Principal and co-investigators, students, or other investigators of human subject or human participant research, data, or specimens that can be linked back to individuals (including exempt research) will complete an on-line training module. The completed training certificate will be submitted along with the Human Subjects Review Form and the protocol Submission Form to the chair of the Human Subjects Committee. *The SGEC unanimously approved the modifications.*

*Reports from UNA Constituent Representatives*

1. SGA

President Ralph Akalonu announced the SGA President-elect—William Evan Wiley.

SGA will sponsor a) a mayoral candidate debate on April 16 and b) a spring concert on

May 1.

1. Staff and/or Staff Senate President

Staff Senate President Ethan Humphres indicated that the Staff Senate had passed the proposals concerning the extension of Thanksgiving break and the proposal concerning Exam Relief for students who have three scheduled exams on one day. He announced that new Senate members will soon be filling positions and offices.

1. Faculty and/or Faculty Senate President

President of the Faculty Senate indicated the a) revisions to the University research grant process were approved by President Cale, b) retroactive withdrawal proposal was approved, and c) response rates to the Faculty Attitude Survey are low at this point in time.

1. Administration

There is an effort to adjust the recently proposed/approved on-line costs of courses available to students of Northeast Mississippi Community College.

John Thornell, VPAA and Provost, announced the names of two new Board of Trustees members who officially begin their work in early April: Joel Anderson and Marty Abrams.

Discussion by the SGEC indicated that the full implementation of the Shared Governance process needs to include the President’s distribution of his decisions on Shared Governance issues should be distributed to the campus community in order to fully close the feedback loop.

*Appreciation Note*

The SGEC began to express gratitude to the Presidents of the constituent groups, Ralph Akalonu, Ethan Humphres, and Darlene Townsend for their service to this committee and the University.

*Meeting Adjournment*

The meeting was adjourned by consensus.

Respectfully submitted,

Brenda H. Webb 4/2/2012