

## ALEKS Testing Outside of UNA

This information is for students who are unable to take the ALEKS placement test on campus at UNA and must use a certified testing center to take the ALEKS placement.

**NOTE:** It is strongly recommended that you complete the ALEKS placement at the UNA Testing Center as testing centers outside of UNA will generally charge fees for testing services.

To setup an ALEKS placement at a non-UNA testing center:

1. You should first contact Dr. Jared Painter (the UNA Math Placement Coordinator) to inform him that you intend to take the placement off campus.
2. Contact the testing center in question to setup the placement (it is common for testing centers to provide testing services for students at other institutions). Be sure you understand the testing center's fees and other policies.
3. Provide the testing center with Dr. Jared Painter's contact information (see below). The testing center will need to contact Dr. Painter to obtain the placement polices and placement password.
4. Most testing centers will require you to use your own laptop to take the placement, but some testing centers may have the ALEKS version of the Respondus Lockdown browser installed on their computer, and may require you to use one of their computers. You should inform the testing center that the placement will require the ALEKS version of the Respondus Lockdown browser when setting up your placement.
5. Once the testing center has confirmed all information from Dr. Painter about the placement, Dr. Painter will send the student a follow-up email confirming their placement time and date and any other details needed prior to the placement.

Dr. Jared Painter's contact: (256-765-4411), [jpainter@una.edu](mailto:jpainter@una.edu)