



## UNIVERSITY OF NORTH ALABAMA

# Adjunct, Clinical Supervisor, and Clinical Assistant Benefits and Information Summary

**Welcome! We are happy that you have joined our campus community. Below you will find helpful information regarding benefits as well contact information for questions you may have.**

### **QUESTIONS?**

If you have questions regarding Canvas or Portal access, please contact Information Technology Services at [helpdesk@una.edu](mailto:helpdesk@una.edu).

If you have questions regarding your compensation, please contact the Administrative Assistant in the department in which you are teaching.

If you are currently a member of the Teachers' Retirement Systems of Alabama, please make sure the Office of Human Resources is aware. Contact information is [humanresources@una.edu](mailto:humanresources@una.edu).



### **Tuition Remission**

As a benefit of your appointment, you are eligible for full remission of tuition and fees for up to six graduate or undergraduate credit hours during any school term in which you teach/serve. Courses under this benefit are provided only on a space available basis and must be registered for during late registration.

To request tuition remission, login to UNA Portal and locate the Tuition Remission menu on the Employee tab. In addition, you must be admitted to the University (through Admissions) and register for the desired courses through the Office of the Registrar.

