

Risk Management Training Instructions

Any member who is part of the Risk Management team at an event must be trained on the Risk Management Policy via Campus Groups. Instructions on how to complete this training are included below.

- Log in to <u>Campus Groups</u> on a laptop, desktop, tablet, etc. using your UNA portal login information (mobile phones are not recommended for this).
- Join the Office of Fraternity and Sorority Life group.
- Navigate back "Home" by clicking on the Home icon at the top.
- On the left navigation menu, click on the "My Activity" dropdown.
- Click on "My Checklists"
- Complete the steps for 2025-2026 Risk Management Training
 - Watch video (refresh page once you've finished the video in order to mark completed)
 - o Click 'Submit Quiz'
 - o Take quiz

The training must be completed through Campus Groups before an event will be approved by Fraternity and Sorority Life.