

Agenda of the Faculty Senate
February 10, 2022
Zoom Meeting
3:30-5:00pm

- I. Recognize proxies
- II. Approval of agenda
- III. Approval of minutes from January 13, 2021
- IV. Remarks from Dr. Ken Kitts, President
- V. Remarks from Dr. Ross Alexander, Provost/EVPAA
- VI. Remarks from Dr. Jason Watson, Faculty Senate President
- VII. Reports
 - a. Standing Committees
 - i. Faculty Affairs
 - 1. UNA Conflict of Interest and Financial Disclosure Policy (SGEC: FS)
 - 2. Proposal for handbook change in Tenure and Promotion (Faculty Exec)
 - ii. Academic Affairs
 - iii. Faculty Attitude Survey
 - iv. Faculty Handbook Oversight
- VIII. Unfinished Business
 - a. None.
- IX. New Business
 - a. Replacement for CASE Undergraduate Curriculum Committee for 2020-2022 term
 - b. Replacement for CASE Non-Traditional and Interdisciplinary Curriculum Committee (NTICC) for 2021-2023 term
 - c. Faculty Workload Adjustment (SGEC: FS)
 - d. Tobacco-Free Policy Proposal for UNA (SGEC: FS,Staff,Student)
- X. Information items

XI. Adjourn

Faculty Senate Minutes
13 January 2022

Call to order:

A regular meeting of the University of North Alabama's Faculty Senate convened via Zoom Video Conferencing at 3.30pm with President Watson presiding.

I. Recognized Proxies and New Senators

George Makowski for Ansley Quiros
Leigh Stanfield for Jennifer Maddox
Mel Blake for Greg Buckley
Matthew Balentine for Sunhui Sim

Members in attendance

Lori Alford, Alejandra Alvarado-Brizuela, Lisa Ann Blankinship, Tabitha Blasingame, Dan Burton, Cory Cagle, Justin Carter, Lisa Clayton, Chris Cottingham, Litzy Galarza, Felicia Harris, Achini Herath, John Hodges, Andrea Hunt, Ann-Marie Irons, Lauren Killen, Lisa Kirch, Christopher Klein, Thomas Lukowicz, Janna Malone, John McGee, Jessica Mitchell, Prema Monteiro, Katie Owens-Murphy, Cheryl Price, Jason Price, Craig, Robertson, Patrick Shremshock, Lindsey Sherrill, Kevin Stoltz, Jessica Stovall, Jillian Stupiansky, Jason Watson, Laura Williams, Gretchen Windt

Members not in attendance (without proxy)

Rae Atencio, Frank Diaz, Betsy Heckert, Ian Loeppky, Chris Purser, Vince Salpietro, Pete Williams

II. Approval of the Agenda

Minutes approved as distributed.

III. Approval of minutes from the 2 December 2022 Meeting

Minutes approved as distributed.

IV Remarks from Dr. Ken Kitts, UNA President

- Dr. Greenway's retirement
- Approximately 2-3 weeks before final approval of Alabama state budget
- Capital campaign is going well

V. Remarks from Dr. Ross Alexander, Provost and Executive Vice President for Academic Affairs

- UNA's data reflects 6.5% increase enrollment; national trend down by 3%
- Faculty can require facemasks in their courses.
- Critical Race Theory remarks – faculty choose what to teach in their classes

VI. Remarks from Dr. Jason Watson, Faculty Senate President

- Thank you to faculty who work in Shared Governance

VII. Reports

Standing Committees

- Faculty Affairs – UNA Conflict of Interest and Financial Disclosure Policy (SGEC:FS) – Senator Owens-Murphy provided an update; Dr. Buchanan is revising and hopes to provide a proposal for February 2022 meeting.
- Academic Affairs – No report.
- Faculty Attitude Survey – No report.
- Faculty Handbook Oversight – No report.

IX. Unfinished Business

- Proposal for handbook changes in Tenure and Promotion narrative/ cover letter length. Question on weighting of sections; directed to Faculty Affairs committee. Motion to approve proposal by Senator Stovall, seconded by Senator Carter. Proposal approved (33 approve: 2 abstentions: 0 nay)

X. New Business

- None

XI. Information Items

- FSEC will ask Faculty Affairs to review weighting of three categories for promotions. Senator Robertson proposed investing if weighting applied to all candidates for promotion or only those seeking merit raises; Senator Cottingham seconded. Motion approved (36 approve: 0 abstentions: 0 nay)

XII. Adjourn

Motion to adjourn proposed by Senator Stovall and seconded by Senator Robertson. Meeting adjourned at 4.30pm.

FW: Faculty Workload

Vandiver, Renee P <rpvandiver@una.edu>

Tue 2/1/2022 8:58 AM

To: Watson, Jason S <jwatson5@una.edu>

Cc: Hunt, Andrea <ahunt3@una.edu>

On behalf of SGEC Chair Andrea Hunt, I wish to inform you that at its meeting yesterday, the Shared Governance Executive Committee considered the proposal below from the College of Arts, Sciences, and Engineering relative to the workload credit for faculty who team- or co-teach courses. The SGEC determined this to be a faculty-only issue for review by the Faculty Senate. Therefore, please inform Chair Hunt of the outcome of this review with a copy to me. Thank you.

From: Hunt, Andrea

Sent: Wednesday, January 26, 2022 6:42 AM

To: Vandiver, Renee P <rpvandiver@una.edu>

Subject: Fw: Faculty Workload

Hi,

Is this something that can go on the SGEC agenda? Dr. Klein and other faculty from the Department of Psychology and Sociology wanted it to go before SGEC before Faculty Senate. There was also some discussion about the difference between credit and compensation for a team-teaching model.

Thoughts?

Dr. Andrea N. Hunt | [256.765.5158](tel:256.765.5158)

Associate Professor, Sociology

Founding Director, Mitchell-West Center for Social Inclusion

Special Assistant to the Vice President of Diversity, Equity, & Inclusion

Psychology & Sociology

UNA Box 5010 or Box 5016 | 115 Rice Hall • Florence, AL 35632-0001

<https://www.una.edu/psychology/>

Pronouns: she/her/hers



From: Bibbee, Jeffrey R <jrbibbee@una.edu>

Sent: Monday, January 24, 2022 4:27 PM

To: Hunt, Andrea <ahunt3@una.edu>; Williams-Jackson, Yaschica D <ywilliams@una.edu>; Makowski,

George J <gjmakowski@una.edu>

Cc: Zayac, Ryan M <rzayac@una.edu>; Baird, Sara Lynn <sbaird@una.edu>

Subject: Faculty Workload

Dear Andrea, Yaschica, and George –

We have had a few questions about how we handle any team-teaching or co-teaching courses in the college. The Faculty Handbook stipulates that this should be credited to one faculty member one term and the other faculty member the next term. This presents the following problems:

1. Faculty workloads are not accurate and a potential concern with SACS
2. This assumes a course will be taught by the same faculty each time
3. This assumes that a course will be taught again in the future
4. This makes no provision for adjunct faculty

We would invite the Faculty Senate to consider reviewing this policy and allowing some provision for team teaching. This could fit into our CASE Faculty Workload Assignment Process that was submitted to the Faculty Senate three years ago.

Let us know what you think about this and the prospect of the Senate's action.

Jeffrey

Dr. Jeffrey R. Bibbee | [256.765.4288](tel:256.765.4288)

Professor of History

Director, Centre for British Studies

Associate Dean, College of Arts, Sciences, and Engineering (CASE)

UNA Box 5021 | 601 Cramer Way, Room 217 • Florence, AL 35632

<https://www.una.edu/artsandsciences/>



Memo

To: Dr. Andrea Hunt, Shared Governance Executive Committee Chair
From: Dr. Leshan Kimbrough, Faculty-Staff Welfare Committee Chair
CC: Ms. Renee P. Vandiver
Date: January 19, 2022
Re: Tobacco-Free Policy Proposal for UNA

The Faculty-Staff Welfare Committee considered the proposal from kinesiology master's students for a Tobacco-Free Campus at its meeting held on January 19, 2022. The committee voted to accept the proposal with amendments.

Two minor editorial changes are needed: (1) The abbreviation "etc." should be added to the end of the sentence which lists examples of smokeless tobacco products so that the policy incorporates any future products produced by the tobacco industry, and (2) the word "conductive" in the first paragraph should be changed to "conducive".

A copy of the amended proposal is enclosed.

Memo

To: Shared Governance Executive Committee
From: Graduate Students: Cameron Turner, AJ Ikard
Faculty Member: Dr. Lee Renfroe
Date: 11/23/21
Re: Tobacco-Free Policy Proposal for UNA

In 2017, the first smoke-free policy was approved by the University of North Alabama Board of Trustees and established as a policy. This policy was a positive first step in moving the University towards a tobacco-free policy in the future. The current university policy is a no smoking policy. This prohibits the use of tobacco and nicotine products that can be inhaled/smoked.

This proposal requests consideration for approval and implementation of a tobacco-free policy. The draft has been researched and developed according to other policies that are similar. In addition, peer and other state university policies have been reviewed. The following universities support and provide a tobacco-free campus environment: UAH, UAB, JSU, USA, UWA, ASU, AUM, and Troy.

We hope the suggested changes will be approved and implemented in the 2022-2023 school year. This second phase to the original smoke-free proposal extends the current policy to include all tobacco products and provides a comprehensive tobacco policy that promotes a healthy environment and a positive example for all who work, attend, and visit our beautiful campus.

To summarize, this proposal extends the current policy to smokeless tobacco/nicotine products. This would not only positively impact the health of students, faculty, staff and guests at UNA but would support the UNA culture, that we care about the health of all those that grace our campus. We have included the current policy and the changes we propose to achieve this goal. For additional information, please contact Dr. Lee Renfroe at lrenfroe@una.edu.

2022-2023

CURRENT “UNA No Smoking Policy”

The University of North Alabama is dedicated to providing a healthy, comfortable and educationally productive learning environment for faculty, staff, students and visitors. The University of North Alabama recognizes that smoking any substance presents a public health hazard. As such, it shall be the policy of the University of North Alabama that smoking shall be prohibited on all university owned and operated property both indoors and outdoors.

“Smoking,” as used in this policy, refers to inhaling, exhaling, burning, or carrying any lighted or heated smoking product and to the use of any such other electronic or other device that is used as an alternative to traditional tobacco products and that produces a smoke or vapor when in use. “Smoking products” include, but are not limited to, all cigarette products (cigarettes, bidis, kreteks, e-cigarettes, etc.) and all smoke-producing products (cigars, pipes, hookahs, vaporizers, etc.). “University-owned and operated property” includes, but is not limited to: all outdoor common and educational areas; all university buildings; university-owned/operated housing facilities; campus sidewalks; recreational areas; outdoor stadiums; and university-owned and leased vehicles (regardless of location). Littering campus with the remains of smoking products is also prohibited.

This policy applies to all employees, students, visitors, contractors, and externally affiliated individuals or companies renting university-owned space on university-owned and operated property campus grounds.

Education will be the preferred enforcement method to ensure individuals adhere to the new policy. Individuals that violate this policy will be provided educational information on the new policy and offered a referral for smoking cessation. However, disciplinary action may also be used for repeat violations as indicated below.

PROPOSED “Tobacco-Free Policy” Wording

The University of North Alabama is dedicated to providing a healthy, comfortable and educationally productive learning environment for faculty, staff, students and visitors. The University of North Alabama recognizes that **tobacco use and** smoking any substance presents a public health hazard **and is not conducive to promoting health**. As such, it shall be the policy of the University of North Alabama that **tobacco use and** smoking shall be prohibited on all university owned and operated property both indoors and outdoors.

“Smoking,” as used in this policy, refers to inhaling, exhaling, burning, or carrying any lighted or heated smoking product and to the use of any such other electronic or other device that is used as an alternative to traditional tobacco products and that produces a smoke or vapor when in use. “Smoking products” include, but are not limited to, all cigarette products (cigarettes, bidis, kreteks, e-cigarettes, etc.) and all smoke-producing products (cigars, pipes, hookahs, vaporizers, etc.). **Smokeless Tobacco products are referred to as pulverized or shredded tobacco placed between the cheek and gum in the mouth. Smokeless tobacco products include chewing tobacco (loose leaf, plug, twist, or roll), Snuff (dry and moist), lozenges, orbs, sticks and or strip** University-owned and operated property” includes, but is

not limited to: all outdoor common and educational areas; all university buildings; university-owned/operated housing facilities; campus sidewalks; recreational areas; outdoor stadiums; and university-owned and leased vehicles (regardless of location). Littering campus with the remains of smoking products is also prohibited.

This policy applies to all employees, students, visitors, contractors, and externally affiliated individuals or companies renting university-owned space on university-owned and operated property campus grounds.

Education will be the preferred enforcement method to ensure individuals adhere to the new policy. Individuals that violate this policy will be provided educational information on the new policy and offered a referral for smoking cessation. However, disciplinary action may also be used for repeat violations as indicated below.

ADDITIONAL RESOURCES AND SUPPORT

The University recognizes that quitting tobacco use and smoking can be a significant personal challenge. As such, the University will provide ongoing information, education, and support to faculty, staff, and students on a variety of wellness initiatives including cessation aids and programs.