

## FACULTY SENATE MINUTES

May 4, 2017

**Call to order:** A regular meeting of the Faculty Senate of the University of North Alabama was held in room 330 of the University Commons on May 4, 2017. The meeting convened at 3:31 p.m. with President David Brommer presiding.

**Welcome:** President Brommer welcomed the new senators:

- Wes Davenport from Management and Marketing
- Nikita Duke from Nursing, Traditional
- Suzanne Duvall-Zurinsky from Art
- Leigh Stanfield from Collier Library
- Jason Watson from Computer Science and Information Systems
- Pete Williams from Economics
- Tammy Winner from English

**Proxies:** President Brommer recognized the following proxies: Lorie Johnson for Lisa Clayton from Elementary Education; John Turner for Suzanne Duvall-Zurinsky from Art; Lee Raney for Mark Greer from Mathematics; and Ansley Quiros for George Makowski from History.

**Members in attendance:** David Brommer, Amy Butler, Amanda Coffman, Katherine Crisler, Nikita Duke, Sarah Franklin, Leah Graham, Dan Hallock, Felecia Harris, Scott Infanger, Keith Jones, Ian Loeppky, George Makowski, Glenn Marvin, Rachel McKelvey, Janet McMullen, Prema Monteiro, Michelle Nelson, Katie Owens-Murphy, Jeffrey Ray, Alaina Reid, Lee Renfroe, Craig Robertson, Patricia Roden, David Ruebhausen, Leigh Stanfield, Daniel Stevens, Jessica Stovall, Alexander Takeuchi, Karen Townsend, Jason Watson, Pete Williams, Tammy Winner, Rachel Winston, and Ryan Zayac.

**Members not in attendance (without proxy):** Rae Atencio, Wes Davenport, John McGee, and Richard Statom.

**Approval of agenda:** Daniel Stevens moved approval of the agenda. Jessica Stovall seconded the motion. The motion passed unanimously.

**Approval of minutes:** Patricia Roden moved approval of the minutes of the April 6, 2017 meeting. Felecia Harris seconded the motion. The motion passed unanimously.

### **Elections:**

**Faculty Senate Officers:** The following Senate officers were elected: President-Elect Scott Infanger; Executive Board: Ryan Zayac; Executive Board: Amanda Coffman; and Secretary: Craig Robertson.

**Shared Governance Committees:** See Attachment A for a listing of the nominees for the various Shared Governance Committees.

**University Committees:** See Attachment B for a listing of the nominees for the various university committees.

**Grievance Pool:** See Attachment C for the nominees.

**Due Process Pool:** See Attachment D for the nominees.

**Promotion and Tenure Portfolio Review Committee:** See Appendix E for the nominees.

**Information Items:**

**2017-2018 Meeting Schedule:** President Brommer reminded Senators that the meeting schedule would be available in the minutes of the meeting.

**Announcements:** There were no announcements.

**Transfer of the Gavel:** President Brommer turned the gavel over to President-Elect Hallock who said he looked forward to the coming year.

**Adjournment:** The meeting adjourned at 5:05 p.m.

## Attachment A: Shared Governance Committees

### Faculty Vacancies on Shared Governance Committees Beginning in Fall 2017

*A red asterisk (\*) next to a name indicates the person has served the maximum of two consecutive 3-year terms as allowed by the shared governance document and therefore, is not eligible for reappointment.*

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2017	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy for Service Term 2017-2020
Academic and Student Affairs	Dan Hallock*	Business	Patricia Roden Computer Science & Information Systems
Academic and Student Affairs	Lynne Rieff	Faculty at large	Lynne Rieff History
Animal Care and Use	Jean Ann Allen	Primary concerns in nonscientific area	Cheryl Price English
Animal Care and Use	Helen Coronel	Faculty at large	Lauren Killen HPER
Athletic	Lisa Clayton*	Faculty at large	Kathy Underwood HPER
Facilities & Infrastructure Dev.	Leah Graham	Faculty at large	Ian Loeppky Music
Faculty/Staff Welfare	Eric O'Neal	Faculty at large	Peggy Bergeron Nursing, Traditional
Faculty/Staff Welfare	Patricia Roden	Faculty at large	Jill Simpson Computer Science & Information Systems
Faculty/Staff Welfare	Gary Padgett	Faculty at large	Gabriela Carrasco Psychology
Food Services	Ulrich Groetsch	Faculty at large	Kendra McLain Human Sciences, Hospitality, and Design
Food Services	Jenny Dawson	Faculty at large	Rachel Winston Nursing, Traditional
Graphics Standards and Web Communications	Pete Williams	Business	Pete Williams Economics
Graphics Standards and Web Communications	Jonathan Simms	Library	Jennifer Maddox Collier Library
Institutional Review Board (pka Human Research Participants)	Leah Whitten	Education at large	Lorie Johnson Elementary Education
Institutional Review Board	Lynn Underwood	Nursing	Wendy Darby Nursing, Online

Committee	Incumbent Faculty Member w/Term Expiring Aug. 2017	Representation per Shared Governance Document	Person Selected (or Re-elected) for Vacancy for Service Term 2017-2020
Institutional Effectiveness	Eric O'Neal	Faculty at large, but with inst. effectiveness reporting requirements	Jessica Mitchell Secondary Education
International Programs/Offerings	Lesley Peterson	Arts and Sciences	Bob Garfrerick Entertainment Industry
Multicultural Advisory	Tera Kirkman*	Nursing	Laura Williams Nursing, Traditional
Multicultural Advisory	Peggy Bergeron	Nursing	Martha Rock Nursing, Traditional
Online Learning Advisory	Alejandra Alvarado-Brizuela	Arts and Sciences	Kyle Golenbiewski Mathematics
Online Learning Advisory	Jill Simpson	Business	Jill Simpson Computer Science & Information Systems
Parking and Traffic	Ulrich Groetsch	Faculty at large	Miranda Bowie Mathematics
Parking and Traffic	Lisa Clayton*	Faculty at large	Lorie Johnson Elementary Education
Research	Matt Green	Faculty at large	Ye Hoon Lee HPER
Safety and Emergency Preparedness	Suzanne Duvall-Zurinsky*	Art	Aaron Benson Art
Safety and Emergency Preparedness	Isaac Sleadd	Faculty at large	Wayne Bergeron Politics, Justice, and Law
Shared Governance Executive	Katie Kinney	Tenured faculty at large	Amber Paulk Sociology & Family Studies
Shared Governance Executive	Kristy Oden	Tenured faculty at large	Felecia Harris Secondary Education
Strategic Planning & Bdgt Study	Brian Thompson*	Faculty at large	Tim Collins Politics, Justice, and Law
Student Financial Services	Felecia Harris	Faculty at large	Lisa Clayton Elementary Education
Technologies Advisory	Jonathan Simms	Library	Jonathan Simms Collier Library
Technologies Advisory	Richard Hudiburg*	Arts and Sciences	Tracy Wiggins Music
Undergraduate Readmissions	Jerome Gafford*	Business	Tim Butler Marketing
Undergraduate Readmissions	Michelle Nelson	Nursing	Jennifer Dawson Nursing, Online

These nominations require Shared Governance Executive Committee approval.

**Faculty Vacancies on Shared Governance Committees  
Due to Retirements/Resignations**

<b>Committee</b>	<b>Departing Faculty Member</b>	<b>Retiree's 3-Yr Service Term</b>	<b>Representation per SharedGovn Document</b>	<b>Person Selected to Complete Remainder of Service Term</b>
International Programs/Offerings	Miranda Parries	2015-2018	Faculty at large	Ye Hoon Lee HPER
Multicultural Advisory	Miranda Parries	2016-2019	Education	Felecia Harris Secondary Education

## Attachment B: University Committees

### Faculty Vacancies on Committees that Function Outside of Shared Governance Structure

Committee	Membership Service Term	Incumbent Faculty Member w/Term Expiring Aug. 2017	Representation per Committee Description	Person Selected (or Re-elected) for Vacancy
Undergraduate Curriculum	Three years: 2017-2020	Lee Raney	Arts and Sciences	Lee Raney Mathematics
Undergraduate Curriculum	Three years: 2017-2020	Isaac Sleadd	Arts and Sciences	Cameron Gren Chemistry
Undergraduate Curriculum	Three years: 2017-2020	Cameron Gren	Arts and Sciences	Tammy Winner English
Undergraduate Curriculum	Three years: 2017-2020	Patricia Roden	Business	Andrew Potter Computer Science & Information Systems
Non-Traditional and Interdisciplinary Curriculum	Two years: 2017-2019	Jean Ann Allen	Faculty at large	Craig Robertson Professional & Interdisciplinary Studies
Non-Traditional and Interdisciplinary Curriculum	Two years: 2017-2019	Miranda Parries	Faculty at large	Madonna Choat Elementary Education

## Attachment C: Grievance Pool

### Faculty Pool for Grievance Committees *(if such a case arises during the coming year)*

Submit the Names of 15 Faculty Members Willing to Serve		
1. Gabriela Carrasco Psychology	6. Scott Infanger Foreign Languages	11. Martha Rock Nursing, Traditional
2. Lisa Clayton Elementary Education	7. Doris McDaniel Collier Library	12. Patricia Roden Computer Science & Information Systems
3. Jenny Dawson Nursing, Online	8. Michelle Nelson Nursing, Online	13. Pat Sanders Communications
4. Sarah Franklin History	9. Amber Paulk Sociology & Family Studies	14. Laura Williams Nursing, Traditional
5. Felecia Harris Secondary Education	10. Lee Renfro HPER	15. Ryan Zayac Psychology

## Attachment D: Due Process Pool

**Faculty Pool for Due Process Committees**  
*(if such a case arises during the coming year;  
may include duplicates from Grievance Committee pool above)*

Submit the Names of 15 Faculty Members Willing to Serve		
1. David Brommer Geography	6. Felecia Harris Secondary Education	11. Lee Renfroe HPER
2. Gabriela Carrasco Psychology	7. Ian Loeppky Music	12. Craig Robertson Professional & Interdisciplinary Studies
3. Lisa Clayton Elementary Education	8. Doris McDaniel Collier Library	13. Patricia Roden Computer Science & Information Systems
4. Jenny Dawson Nursing, Online	9. Michelle Nelson Nursing, Online	14. Leah Whitten Secondary Education
5. Sarah Franklin History	10. Amber Paulk Sociology & Family Studies	15. Ryan Zayac Psychology



## Attachment E: Promotion and Tenure Portfolio Review Committee

### Faculty Pool for University-Wide Promotion and Tenure Portfolio Review Committee

**Note:** Please be sure to include in your pool at least one faculty member from Education and from Library/Education Technology Services, as the terms of the current representatives from those areas (Lisa Clayton and Amy Butler) expire this fall.

From Section 2.5.3 of the Faculty Handbook:

Annually, the Faculty Senate will identify a pool of at least 15 eligible members from all tenured professors at the Associate and Full Professor ranks for recommendation to the President to serve on this committee. From this pool of candidates, the President of the University will annually, in October, select members to serve for two (2) academic years. **No faculty member from a faculty constituency will be appointed for additional terms until the entire pool from that constituency has been exhausted.** Only then may professors be appointed to serve another term. Exemptions from service should only be granted in extreme circumstances and then only for one (1) term. Faculty may not serve on the committee while applying for promotion.

1. Doug Barrett Economics & Finance	6. <del>Katie Kinney</del> —Elementary Education (already served on committee – not eligible)	11. Sunhu Sim Geography
2. David Brommer Geography	7. Francis Koti Geography	12. Leigh Stanfield Collier Library
3. Gabriela Carrasco Psychology	8. Mark Lawrence Accounting & Business Law	13. Leah Whitten Secondary Education
4. Amanda Coffman Chemistry & Industrial Hygiene	9. Amber Paulk Sociology & Family Studies	14. Laura Williams Nursing, Traditional
5. Felecia Harris Secondary Education	10. David Ruebhausen Entertainment Industry	15. Tammy Winner English

#### Those who have already served on this committee:

Linda Armstrong (*At large*, 2014-2016)  
Dennis Balch (*Business*, 2014-2016)  
Larry Bates (*At large*, 2015-2017)  
Santanu Borah (*Business*, 2012-2013)  
Daryl Brown (*Ac&S*, 2009-2010)  
Amy Butler (*Lib/EducTech*, 2015-2017)  
Greg Carnes (*At large*, 2009-2011)  
Chiong-Yiao Chen (*At large*, 2009-2011)  
Lisa Clayton (*Education*, 2015-2017)  
John Crabtree (*At large*, 2013-2015)  
Valeriy Dolmatov (*Ac&S*, 2011-2013)  
Wendy Darby (*Nursing*, 2009-2010)  
Sarah Franklin (*At large*, 2016-2018)  
Matt Green (*Education*, 2011-2013)  
Charlton James (*Ac&S*, 2016-2017)

Keith Jones (*At large*, 2014-2016)  
Brett King (*Business*, 2016-2018)  
Tera Kirkman (*Nursing*, 2014-2016)  
Lisa Kirch (*Ac&S*, 2015-2017)  
Sandra Loew (*At large*, 2012-2014)  
Keith Malone (*At large*, 2011-2013)  
David McCullough (*At large*, 2011-2013)  
Michelle Nelson (*Nursing*, 2016-2018)  
Brent Olive (*At large*, 2013-2015)  
Quinn Pearson (*Education*, 2009-2011)  
Martha Rock (*Nursing*, 2012-2014)  
Claudia Vance (*At large*, 2012-2014)  
Kristy Van Rensselaer (*Business*, 2013-2014)  
Brenda Webb (*At large*, 2015-2017)  
Ryan Zayac (*At large*, 2016-2018)

## **Attachment F: 2017-2018 Faculty Senate Schedule**

### **2017-2018 Faculty Senate**

All Senate meetings will be held in the Commons Lecture Hall (CMS 330) beginning at 3:30 pm.

Thursday, September 7  
Thursday, October 5  
Thursday, November 2  
Thursday, December 7  
Thursday, January 11  
Thursday, February 1  
Thursday, March 1  
Thursday, April 5  
Thursday, May 3

### **2017-2018 Faculty Senate Executive Committee**

All Senate Executive Committee meetings will be held in the Commons Conference Room (3<sup>rd</sup> Floor) from 3:00-4:30 pm.

Thursday, August 31  
Thursday, September 28  
Thursday, October 26  
Thursday, November 30  
TUESDAY, January 9  
Thursday, January 25  
Thursday, February 22  
Thursday, March 22  
Thursday, April 26