# Online BBA Degree Program Requirements

## GENERAL EDUCATION COMPONENT (Areas I-IV)

### AREA I
Written Composition (6 hrs.)
- [ ] EN 111 (3) H
- [ ] EN 112 (3) H

Choose 3 hrs. from the following courses:
- [ ] EN 211 (3) H
- [ ] EN 212 (3) H
- [ ] EN 221 (3) H
- [ ] EN 222 (3) H
- [ ] EN 231 (3) H
- [ ] EN 232 (3) H

### AREA II
Humanities & Fine Arts (12 hrs.)
- [ ] COM 201 or 211 (3) H
- [ ] PHL 250 (3)

Choose 3 hrs. from the following courses:
- [ ] EN 211 (3) H
- [ ] EN 212 (3) H
- [ ] EN 221 (3) H
- [ ] EN 222 (3) H
- [ ] EN 231 (3) H
- [ ] EN 232 (3) H

### AREA III
Math & Science (11 hrs.)

Choose 3 hrs. from the following courses:
- [ ] MA 110 (3)
- [ ] MA 112 (3)
- [ ] MA 113 (3)
- [ ] MA 115 (4)
- [ ] MA 125 (4) H
- [ ] MA 126 (4)
- [ ] MA 227 (4)
- [ ] MA 237 (3)
- [ ] MA 238 (3)

### AREA IV
History, Social & Behavioral Sciences (12 hrs.)

Choose 8 hrs. from the following courses:
- [ ] HI 101 (3) H
- [ ] HI 102 (3) H
- [ ] HI 201 (3) H
- [ ] HI 202 (3) H

AND

- [ ] EC 251 (3) H
- [ ] EC 252 (3)

### ALL BUSINESS MAJORS

**PreBBA Foundation (21 hrs.)**
- [ ] AC 291 (3)
- [ ] AC 292 (3)
- [ ] BL 240 (3)
- [ ] CS 101 (3)
- [ ] CIS 236 (3)
- [ ] DA 291 (3)
- [ ] DA 292 (3)

**STUDENTS MUST APPLY FOR ADMISSION TO COBT MAJOR AFTER COMPLETING 45 HRS WITH A 2.0 GPA (see undergraduate catalog for specific courses)**

**APPLICATION IS ON COBT WEBSITE:**
una.edu/business

### General Electives:

- [ ]
- [ ]
- [ ]

### BBA Core (21 hrs.)

- [ ] FI 393 (3)
- [ ] MG 331 (3)
- [ ] MG 382W (3)
- [ ] MG 395 (3)
- [ ] MG 491 (3)
- [ ] MG 498 (3)
- [ ] MK 360 (3)

*Course may not transfer for general education program credit*

**NOTE:** Business majors will receive a BBA degree (Bachelor of Business Administration)

- **BBA Core and Major Courses are used to calculate “Major GPA”**
- **[Business major courses are listed on the back]**

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## Online BBA Major Course Requirements

### Professional Management: Option 1

**General Management Concentration (24 hours)**

- MG 330 – Principles of Management (3)
- MG 362 – Human Resources Management (3)
- MG 391 – Entrepreneurship (3)
- MG 440 – Applied Decision Making & Analysis (3)
- MG 485 – Project Management (3)

**Concentration:**

- Bus Elec (300/400) (3)
- Bus or MG Elec (300/400) (3)
- MG Elec (300/400) (3)

### Professional Management: Option 2

**Human Resource Management Concentration (24 hours)**

- MG 330 – Principles of Management (3)
- MG 362 – Human Resources Management (3)
- MG 391 – Entrepreneurship (3)
- MG 440 – Applied Decision Making & Analysis (3)
- MG 485 – Project Management (3)

**Concentration:**

- MG 340 – Negotiation & Conflict Resolution (3)
- MG 371 – Employment Law (3)
- MG 462 – Performance Appraisals (3)

### Additional Requirements Checklist:

- Applied for admission to BBA major after 45 hours?
- Major GPA (Core and Major Courses) at least 2.0?
- Overall institutional GPA at least 2.0?
- Anticipated Graduation date? ____________
- Application deadline for Graduation? _____ (Students must apply two semesters prior to graduation)
- Total hours at graduation 120?
- At least 60 hours at a senior-level college?
- At least 36 hours at 300-400 level?
- At least 30 hours (of the 36, 300/400 level) at UNA?
- At least ½ of 300/400 required in major at UNA?