

**MINUTES OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA
11:00 a.m., Thursday, March 17, 2016**

The Board of Trustees for the University of North Alabama met on Thursday, March 17, 2016, in the Performance Center of the Guillot University Center in accordance with Section 6 of Act No. 773 of the 1967 Regular Session of the Legislature of Alabama. A letter from three Trustees (dated February 25, 2016) was sent to Governor Robert Bentley in care of his Director of Constituent Services, requesting that the Governor call the March 17 quarterly meeting. Proposed letters calling the Board to the meeting also were sent for the Governor's signature as per standard practice, and the same were mailed to the Trustees from the Governor's office in advance of the meeting under the date of March 4, 2016.

On March 9, 2016, Board members were advised via email that the agenda, proposed resolutions, and supporting documents for items of discussion were available for individual electronic access in the Canvas software system.

In the absence of Governor Robert Bentley (the President of the Board), the meeting was called to order at 11:00 a.m. by Board President Pro Tempore Marty Abroms.

I. INVOCATION

The opening invocation was offered by Athletics Director Mark Linder.

II. ROLL CALL

The roll was called by President Kenneth D. Kitts, and the following members were present:

Trustee Marty Abroms	Trustee Libby Jordan	Trustee Steve Pierce
Trustee Joel Anderson	Trustee Marcus Maples	Trustee Simpson Russell
Trustee Rodney Howard	Trustee Todd Ouellette	Trustee Will Trapp

Absent were ex officio members Governor Robert Bentley and State Superintendent of Education Dr. Tommy Bice.

Others present for all or part of the meeting:

- Mr. Clinton Carter, Vice President for Business and Financial Affairs
- Dr. Judy Jackson, Interim Vice President for University Advancement
- Mr. David Shields, Vice President for Student Affairs
- Dr. John Thornell, Vice President for Academic Affairs and Provost
- Dr. Carmen Burkhalter, Dean of the College of Arts and Sciences
- Dr. Greg Carnes, Dean of the College of Business
- Dr. Melvin Davis, Dean of Library and Educational Technology Services
- Dr. Donna Lefort, Dean of the College of Education and Human Sciences
- Dr. Vicki Pierce, Dean of the College of Nursing
- Ms. Jennifer Berry, Senior Licensed Mental Health Counselor
- Dr. Joy Borah, Associate Vice President for Academic Affairs

- Dr. Vince Brewton, Interim Associate Vice President for Enrollment Management
- Ms. Haley Brink, Director of Annual Giving
- Ms. Cindy Conlon, Assistant Vice President for Business Services
- Ms. Johnette Davis, College Development Gift Officer
- Ms. Amber Fite-Morgan, University Attorney and Chief Diversity Officer
- Dr. Sarah Franklin, President of Faculty Senate
- Mr. Michael Gautney, Assistant Vice President for Facilities Administration & Planning
- Ms. Sarah Green, President-Elect of Student Government Association
- Mr. Nick Lang, President of Student Government Association and *ex officio* non-voting member of the Board
- Dr. Marilyn Lee, Chair of the Shared Governance Executive Committee
- Mr. Mark Linder, Athletics Director
- Dr. Natasha Lindsey, Instructional Designer in Education Technology Services
- Dr. Andrew Luna, Director of Institutional Research, Planning, and Assessment
- Ms. Carol Lyles, Director of Alumni Relations
- Ms. Lynne Martin, Director of Student Counseling Services
- Dr. Chris Maynard, Associate Dean of the College of Arts and Sciences
- Mr. Stephen Putman, Chief Information Officer
- Mr. Bryan Rachal, Director of University Communications and Marketing
- Mr. Jarrod Russell, Network Engineer
- Ms. Regina Sherrill, Senior Assistant to the President for Administration
- Mr. Evan Thornton, Controller
- Ms. Melissa Thornton, Assessment Coordinator in Inst. Research, Planning, and Assessment
- Mr. Leif Trousdale, Director of Foundation Accounting
- Dr. Molly Vaughn, President of Staff Senate
- Ms. Shannon Wells, University Photographer
- Dr. Chunsheng Zhang, Senior Vice Provost for International Affairs
- Members of the news media: Jennifer Edwards from the *TimesDaily*
 Jasmine Fleming from the *Flor-Ala*

III. APPROVAL OF AGENDA

Mr. Abrams submitted the meeting agenda for approval. While not altering the agenda as such, it was noted that the title of the resolution at Item IX-B concerning Early College and UNA First 30 programs would be modified slightly as agreed upon during the earlier morning work session. Upon motion by Mr. Anderson and second by Mr. Trapp, the agenda as presented was approved unanimously.

IV. PRESENTATION ON STUDENT COUNSELING SERVICES

Following introductory comments by Dr. Kitts, Mr. Shields introduced Ms. Martin who gave a presentation on the services provided by the Student Counseling Center. She discussed trends in reported mental health issues for which students seek counseling support, national organizations that set standards for campus counseling centers, and current needs for more effective and efficient operation. The Board asked various questions and expressed support for the efforts of Student Counseling Services.

V. APPROVAL OF MINUTES

A. December 14, 2015, Quarterly Board Meeting

Mr. Abroms submitted the minutes for approval. Upon motion by Ms. Jordan and second by Mr. Trapp, the minutes were approved unanimously.

B. Resolution Approving Minutes of the February 22, 2016, Executive Committee Meeting of the Board of Trustees and Ratifying Committee Actions Taken in That Meeting

Mr. Abroms submitted the resolution for approval. Upon motion by Mr. Pierce and second by Mr. Russell, the resolution was approved unanimously.

VI. REPORT OF THE PRESIDENT

Dr. Kitts' remarks included notations of:

- Encouraging indicators for fall 2016 enrollment and commendation to Enrollment Management team with over 700 prospective students registered to attend spring Preview Day this month;
- Status of Education Trust Fund budget deliberations in Montgomery related to UNA's state appropriation for FY 2016-2017;
- Purchase of the Keystone property downtown and continued work to secure federal grant funding to assist with construction of new nursing building on campus;
- Several program accreditation visits this year; and
- Success in spring sports, particularly with softball team currently ranked #6 nationally.

VII. REMARKS FROM CONSTITUENCY GROUPS

Mr. Abroms then called on Dr. Franklin, Mr. Lang, and Dr. Vaughn for brief remarks on behalf of their respective groups.

VIII. AUDIT, FINANCE, AND ADMINISTRATION COMMITTEE MATTERS

- A. Review Financial Information for Quarter Ending December 31, 2015**
- B. Review of Investments – UNA Foundation**
- C. Review of Investments – University Endowment**
- D. Update on Special Voluntary Retirement Incentive Program**

All of these financial items were thoroughly discussed during the work session that preceded the Board meeting. There were no additional questions, and these items required no action by the Board.

E. Resolution Approving the Lease of a Replacement Voice-Over-IP Phone System

This item was discussed during the work session that preceded the Board meeting, and the Audit, Finance, and Administration Committee recommended adoption. Upon motion by Mr. Russell and second by Mr. Pierce, the resolution was approved unanimously.

IX. ACADEMIC AFFAIRS AND STUDENT LIFE COMMITTEE MATTERS

A. Resolution Approving the Bridge to Bachelor of Science in Nursing (B2BSN) Initiative between the University of North Alabama and Select Partnering Institutions and Healthcare Facilities

This item was discussed during the work session that preceded the Board meeting, and the Academic Affairs and Student Life Committee recommended adoption. Upon motion by Ms. Jordan and second by Mr. Maples, the resolution was approved unanimously.

B. Resolution Approving New Tuition Rate for “UNA First 30” and Early College Programs and Delegating to the President of the University the Authority Determine Tuition Charges for Early College Courses, UNA First 30, and Similar Programs Designed for Students Still Attending High School

This item was discussed during the work session that preceded the Board meeting, and the Academic Affairs and Student Life Committee recommended adoption with the title amended as shown above to more accurately reflect language in the body of the resolution. Ms. Jordan moved approval of the resolution with the title as amended, and Mr. Russell seconded the motion. Dr. Thornell asked that it be clarified that authority delegated to the President to set tuition for these programs also should include authority to set the number of courses allowed within a particular program. For example, UNA First 30 is arranged so that a high school student enrolls in two UNA courses per semester, whereas students in traditional Early College receive the tuition break only on one course per semester and pay full tuition for any additional courses during a given semester. It was recommended that the resolution be further amended as follows:

In last WHEREAS statement: “...delegate to the President the ability to determine the appropriate tuition rate and the number of credit hours for programs that enroll high school students....;” and

“BE IT FURTHER RESOLVED....delegates to the President of the University the authority and the flexibility to establish the specified number of credit hours and future tuition charges for Early College courses, for UNA First 30 courses, and for other similar innovative educational programs for high school students....”

Mr. Anderson moved approval of the resolution as so amended, and the motion was seconded by Mr. Howard. There being no further discussion, the resolution with all amendments noted was approved by unanimous vote.

- C. **Information Item: 2016-2017 University of North Alabama Graduate Catalog**
- D. **Information Item: Future of Campus Student Housing**

These two items were thoroughly discussed during the work session that preceded the Board meeting and required no action by the Board.

X. **OTHER BUSINESS**

- A. **Resolution of Appreciation to Lisa G. Ceci, Member, Board of Trustees for the University of North Alabama, 2005-2016**

Following comments by Mr. Abrams, upon motion by Mr. Abrams and second by Ms. Jordan, the resolution was approved unanimously.

- B. **Resolution of Appreciation to the University's Mascot Caregivers**

Mr. Abrams introduced this item, and Dr. Kitts gave additional comments as related to consistent 100% inspection ratings of the lion habitat by the U.S. Department of Agriculture. Mr. Pierce expressed particular appreciation to Anne Howard for her many years of caring for Leo III and Una. Upon motion by Mr. Pierce and second by Mr. Maples, the resolution was approved unanimously.

- C. **Appointment of Ad Hoc Committee to Nominate 2016-2018 President Pro Tempore and Vice President Pro Tempore of the UNA Board of Trustees**

Mr. Abrams named Mr. Howard, Ms. Jordan, and Mr. Ouellette to serve as the three-member committee to bring forth nominations at the June meeting for the positions of 2016-2018 President Pro Tempore and Vice President Pro Tempore of the Board.

- D. **Annual Board of Trustees Retreat**

Mr. Abrams and Dr. Kitts will work together to coordinate and finalize plans for this year's Trustees retreat. The Board will be notified when a date and location is set.

XI. **MOTION FOR EXECUTIVE SESSION**

There were no items of discussion to bring to the Board's attention in an executive session.

XII. MOTION TO ADJOURN

There being no other business to come before the Board, upon motion by Ms. Jordan, second by Mr. Ouellette, and a unanimous vote, the meeting adjourned at 12:10 p.m.

Approved June 13, 2016



President Pro Tempore



Secretary