

Graduate Council Meeting
Minutes of the Meeting of May 3, 2023
Meeting Conducted via Zoom

Call to Order

The Graduate Council met via Zoom on May 3, 2023. The meeting convened at 3:35 pm, with Mr. Jason McCall facilitating.

Members in attendance: Dr. Lorie Johnson, Mr. Derek Malone, Dr. Amber Paulk, Dr. Terra Kirkman, Dr. Craig Robertson, Mr. Mitch Powell, Dr. Butler Cain, Ms. Rachel Brown, Dr. Aaron Burgess, Dr. Ashton Glover, Mr. Jason McCall, Dr. Kristy Oden, Mr. Patrick Shremshock, Dr. Jim Watkins

Members not in attendance: Dr. Sara Lynn Baird, Dr. Greg Carnes, Dr. Katie Kinney, Dr. Wes Davenport, Dr. John Parnell, Mr. Jason Persell, Ms. Rachel Pierce, Ms. Carson Randolph

Guests: Dr. Ryan Zayac (Proxy for Dr. Sara Lynn Baird), Dr. Jana Beaver (Proxy for Dr. Greg Carnes), Dr. Matt Green (Proxy for Dr. Katie Kinney) Dr. Laura Williams, Dr. Joy Brown, Dr. Cheryl Price, Dr. Andrea Nate, Dr. Leshan Kimbrough, Dr. Jim Watkins, Dr. Ansely Quiros

AGENDA

1. Approval of the Agenda- A motion was made by Dr. Oden to approve the agenda. Dr. Shremshock made a second and the motion passed.
2. Report from the Graduate Advisory Council – Dr. Ryan Zayac
3. Academic Amnesty Policy- Dr. Laura Williams – A motion was made by Dr. Robertson to approve the policy. Dr. Burgess made a second and the motion passed.
4. Report from the Office of Graduate and Online Education – Dr. Amber Paulk
5. Projected 2023-2024 Graduate Council Meeting Dates- Dr. Ashton Glover

August 30, October 25, December 6, February 28, April 3, May 1
6. Consideration of the Graduate Faculty Applications for:
A motion was made by Dr. Burgess to approve item a. Dr. Glover provided a second, and the motion passed. A motion was made by Dr. Shremshock to approve item b. Dr. Burgess provided a second, and the motion passed. A motion was made by Dr. Burgess to approve item c. Dr. Oden provided a second, and the motion passed. A motion was made by Dr. Burgess to approve item d. Dr. Oden provided a second, and the motion passed. A motion was made by Dr. Watkins to approve item e. Dr. Shremshock provided a second, and the motion passed. A motion was made by Dr. Shremshock to approve item f. Dr. Glover provided a second, and the motion passed. A motion was made by Dr. Burgess to approve item g. Dr. Watkins provided a second, and the motion passed. A motion was made by Dr. Shremshock to approve item h. Dr. Oden provided a second, and the motion passed. A motion was made by Dr. Shremshock to approve item i. Dr. Glover provided a second, and the motion passed.
 - a. Mr. Brian E. Oliu- English (CASE)

- b. Adjunct- Hanna Howell- Teaching, Learning, and Leadership (COEHS)
- c. Adjunct- Rebecca Cornelius-Teaching, Learning, and Leadership (COEHS)
- d. Ms. Kelly Bolton- Social Work (CASE)
- e. Abbie Smith Ryan- Kinesiology (COEHS)
- f. John Carr- Mathematics (CASE)
- g. Dr. Bruce Gordon- Finance, Economics, and Data Analytics (SCOBT)
- h. Sabrina Stanley- Teaching, Learning, and Leadership (COEHS)
- i. Brian Morgan- Management and Marketing (SCOBT)

7. **College of Arts, Sciences, and Engineering**

Voting Items

- a. 216: Master of Arts Degree in Writing, Technical Writing Track- A motion was made by Dr. Burgess to vote on items a, b, & c as a group. Mr. Shremshock provided a second, and the motion passed. Dr. Price was present to give an explanation.
- b. 217: Master of Arts Degree in Writing, Rhetoric and Composition Track
- c. 218: Master of Arts Degree in Writing, Creative Writing Track
- d. 386: Master of Social Work (MSW)- A motion was made by Dr. Burgess to approve item d. Dr. Oden provided a second, and the motion passed. Dr. Burgess was present to give an explanation.
- e. 473: Master of Science in Occupational Safety and Health Management- A motion was made by Dr. Shremshock to vote on items e, f, g, h, & i as a group. Mr. Burgess provided a second, and the motion passed. Dr. Kimbrough was present to give an explanation.
- f. 482: Master of Science in Occupational Safety and Health Management - General Concentration
- g. 483: Master of Science in Occupational Safety and Health Management - Accelerated Concentration
- h. 484: Master of Science in Occupational Safety and Health Management - Professional Certification Concentration
- i. 485: Master of Science in Occupational Safety and Health Management - Safety Concentration
- j. EN 689: Research Design- A motion was made by Dr. Burgess to approve item j. Dr. Oden provided a second, and the motion passed. Dr. Price was present to give an explanation.
- k. EN 690: Thesis- A motion was made by Dr. Shremshock to approve item k. Dr. Glover provided a second, and the motion passed. Dr. Price was present to give an explanation.
- l. HI 514: Fieldwork Methods Course- A motion was made by Dr. Burgess to approve item l. Dr. Watkins provided a second, and the motion passed. Dr. Quiros was present to give an explanation.
- m. HI 679: Public History Internship- A motion was made by Dr. Burgess to approve item l. Dr. Glover provided a second, and the motion passed. Dr. Quiros was present to give an explanation.
- n. OHS 510: Ergonomics, Human Factors, and Workplace Design- A motion was made by Dr. Burgess to vote on items n, o, p, q, r, s, t, u, v, w, & x as a group. Mr. Shremshock provided a second, and the motion passed. Dr. Kimbrough was present to give an explanation.
- o. OHS 530: Process Safety
- p. OHS 565: Environmental Management
- q. OHS 590: Management of Occupational Health and Safety Programs
- r. OHS 600: Fundamentals of Occupational Health
- s. OHS 610: Regulatory Aspects of Occupational Safety and Health
- t. OHS 615: Risk Assessment and Loss Control

- u. OHS 620: Fire Prevention and Emergency Preparedness
- v. OHS 625: Program Administration and Training
- w. OHS 695: Current Literature and Research Methods in Occupational Health and Safety
- x. SP 590: Special Topics in International Studies: Abroad- A motion was made by Dr. Burgess to approve item x. Dr. Oden provided a second, and the motion passed. Dr. Nate was present to give an explanation.

8. **Sanders College of Business and Technology**

Voting Items

- a. a. 284: Graduate Certificate in Project Management- A motion was made by Dr. Shremshock to approve item a. Dr. Burgess provided a second, and the motion passed. Dr. Beaver was present to give an explanation.
- b. MK 698: Independent Study/Research- a motion was made by Dr. Burgess to approve item b. Dr. Watkins provided a second, and the motion passed. Dr. Beaver was present to give an explanation.

9. **College of Education and Human Sciences**

Information Items

- a. ITD 612P: Instructional Design Principles
- b. ITD 622P: Exemplary Course Design
- c. ITD 671: Advanced E-Learning Design
- d. ITD 682: Foundations of Workplace Performance II
- e. ITD 697: Special Topics/Independent Study

Voting Items

- a. 410: Master of Science in Instructional Technology and Design- a motion was made by Mr. Burgess to consider item a. Dr. Shremshock provided a second, and the motion passed. Dr. Green was present to give explanation.
- b. ITD 698: Capstone Project & Portfolio- a motion was made by Mr. Shremshock to consider item b. Dr. Burgess provided a second, and the motion passed. Dr. Green was present to give explanation.

10. **Anderson College of Nursing and Health Professions**

No items to present at this time.

A motion to adjourn was made at 4:44 pm by Dr. Burgess, Dr. Shremshock provided a second, and the motion passed.