

Graduate Council Meeting
Minutes of the Meeting of April 3, 2024
Meeting Conducted via Teams

Call to Order

The Graduate Council met via Teams on April 3, 2024. The meeting convened at 3:32 pm, with Dr. Ashton Glover facilitating.

Members in attendance: Ms. Anastasia Bedard, Ms. Lynnsey Bowling, Dr. Aaron Burgess, Ms. Corrie Dalrymple, Dr. Wes Davenport, Dr. Amy Davis, Dr. Ashton Glover, Dr. Po Hu, Dr. Lorie Johnson, Ms. McKenzie Dahlke London, Dr. Kristy Oden, Dr. John Parnell, Dr. Craig Robertson, Dr. Laura Williams

Members not in attendance: Dr. Greg Carnes, Mr. Terry Davis, Dr. Matt Green, Dr. John Hodges, Dr. Tera Kirkman, Mr. Derek Malone, Ms. Taylor Walker, Dr. Jim Watkins, Dr. Ryan Zayac

Guests: Dr. Jana Beaver (Proxy for Dr. Greg Carnes), Dr. Jean Ann Helm- Allen (Proxy for Dr. Matt Green), Dr. Michelle Nelson (Proxy for Dr. Tera Kirkman), Dr. Jessica Stovall (Proxy for Dr. Ryan Zayac), Dr. Joy Brown, Ms. Hillary Coats, Dr. Jeffrey Cornelius, Dr. Natasha Lindsey, Dr. Jason Price, Dr. Claudia Vance

AGENDA

1. Recognize Proxies- Dr. Jana Beaver (Proxy for Dr. Greg Carnes), Dr. Jean Ann Helm- Allen (Proxy for Dr. Matt Green), Dr. Michelle Nelson (Proxy for Dr. Tera Kirkman), Dr. Jessica Stovall (Proxy for Dr. Ryan Zayac)
2. Approval of the Agenda- A motion was made by Dr. Burgess to approve the agenda. Dr. Oden made a second and the motion passed.
3. Approval of minutes from February 28, 2023- A motion was made by Dr. Burgess to approve the minutes with edit to Proxy from February 28th meeting. Dr. Oden made a second and the motion passed.
4. Report from the Graduate Advisory Council – Dr. Michelle Nelson
5. Report from the Office of Academic Affairs – Dr. Laura Williams
6. E- Business Item- approved on 3/15/2024- Ms. Hillary Coats
 - a. Revision of "Retention and Disposal of Admission Files" verbiage
7. Consideration of the Graduate Faculty Applications for: A motion was made by Dr. Burgess to group items a and b together because both applicants have a terminal degree. Dr. Oden made a second and the motion passed. A motion was made by Dr. Burgess to approve items a and b. Dr. Amy Davis provided a second, and the motion passed.

- a. Graduate Faculty Application for Rebekah Carpenter (COEHS)
- b. Graduate Faculty Application for Dr. Matthew L. Price (CASE)

8. **College of Arts, Sciences, and Engineering**

Voting Items

- a. 215: Master of Arts Degree in Writing- A motion was made by Dr. Burgess to group items a, b, c, and d together. Dr. Oden made a second and the motion passed. A motion was made by Dr. Davis to approve items a, b, c, and d. Dr. Burgess made a second and the motion passed. Dr. Price was present to give explanation.
- b. 216: Master of Arts Degree in Writing, Technical Writing Track
- c. 217: Master of Arts Degree in Writing, Rhetoric and Composition Track
- d. 218: Master of Arts Degree in Writing, Creative Writing Track
- e. 317: Master of Arts Degree in English- A motion was made by Dr. Burgess to group items e, f, and g together. Dr. Oden made a second and the motion passed. A motion was made by Dr. Burgess to approve items e, f, and g. Dr. Oden made a second and the motion passed. Dr. Price was present to give explanation.
- f. 506: Master of Arts Degree in English, Literary Pedagogy Track
- g. 507: Master of Arts Degree in English, Literary Research Track
- h. EN 515W: Rhetoric of Health and Medicine- A motion was made by Dr. Burgess to approve the item h. Dr. Davis made a second and the motion passed. Dr. Price was present to give explanation.
- i. SP 607: Foodie's Guide to Spanish Literature- A motion was made by Dr. Burgess to approve the item i. Dr. Oden made a second and the motion passed. Dr. Vance was present to give explanation.

9. **Sanders College of Business and Technology**

No items present at this time

10. **College of Education and Human Sciences**

Voting Items

- a. 285: Master of Arts in Education Alternative Plan, Secondary Education, P-12 English for speakers of other languages (ESOL), Music and Physical Education- A motion was made by Dr. Burgess to approve the item a. Dr. Oden made a second and the motion passed. Dr. Brown was present to give explanation.
- b. 393: Accelerated Master's Program in Exercise Science and Health Promotion- A motion was made by Dr. Burgess to approve the item b. Dr. Davis made a second and the motion passed. Dr. Helm- Allen was present to give explanation.
- c. 394: Accelerated Master's Program in Sport and Recreation Management- A motion was made by Dr. Burgess to approve the item c. Dr. Davis made a second and the motion passed. Dr. Helm- Allen was present to give explanation.

- d. IL 620: Special Topics in Education- A motion was made by Dr. Burgess to approve the item d. Dr. Davis made a second and the motion passed. Dr. Cornelius was present to give explanation.
- e. ITD 671: Advanced E-Learning Design- A motion was made by Dr. Burgess to group items e, f, and g together. Dr. Oden made a second and the motion passed. A motion was made by Dr. Burgess to approve items e, f, and g. Dr. Oden made a second and the motion passed. Dr. Lindsey was present to give explanation.
- f. ITD 672: Instructional Technology and Design Leadership
- g. ITD 682: Foundations of Workplace Performance II
- h. TL 620: Special Topics in Education- A motion was made by Dr. Burgess to approve the item h. Dr. Davenport made a second and the motion passed. Dr. Cornelius was present to give explanation.

Information Items

- a. ED 605: Curriculum Development
- b. HPE 541: Principles of Nutrition
- c. HPE 741: Principles of Nutrition
- d. ITD 602P: Instructional Technology & Design Tools
- e. ITD 612P: Instructional Design Principles
- f. ITD 622P: Exemplary Course Design
- g. ITD 632: Principles of Adult Learning
- h. ITD 642: Data-Driven Instructional Design and Visualization
- i. ITD 652: Project Management for Instructional Designers
- j. ITD 690: Gamification
- k. ITD 692: Assistive Technologies

11. **Anderson College of Nursing and Health Professions**

No items present at this time

12. Adjourn: A motion to adjourn was made at 3:54pm by Dr. Burgess. Dr. Robertson provided a second, and the motion passed.