

**CURRICULUM COMMITTEE**  
**MINUTES OF THE MEETING OF JUNE 18, 2013**  
**2 P.M., RABURN CONFERENCE ROOM OF KELLER HALL**

The UNA Curriculum Committee met at 2 p.m. on Tuesday, June 18, 2013, in the Raburn Conference Room of Keller Hall. The following members were present: Dr. Birdie Bailey, Dr. Jana Beaver, Dr. Sharon Campbell, Dr. Melvin Davis, Dr. Matthew Fitzsimmons, Ms. Anita Garner, Dr. Kerry Gatlin, Dr. Vagn Hansen, Dr. Claudia Vance for Dr. Scott Infanger, Dr. Victoria Hulsey for Dr. Katie Kinney, Dr. Donna Lefort, Dr. Janice Myhan, Dr. Amber Paulk, Dr. Lynne Rieff, and Dr. Laura Williams. Dr. Patricia Roden, Chairperson, presided. Attending as guests were Ms. Susan Hughes, Dr. Greg Pitts, Dr. Cindy Stenger, Dr. Larry Adams, Dr. Chris Maynard, Mr. Wayne Bergeron, Dr. Dennis Balch, Ms. Lisa Burton, and Dr. Paulette Alexander.

Approval of the minutes of the meeting of March 5, 2013

Dr. Myhan moved approval and Dr. Campbell seconded the motion. The motion was approved unanimously.

Information Item: Service Learning Advisory Committee

This was an information item that required no action from the Committee.

Approval of Centers: Center for Professional Selling, Centre for British Studies, Geographic Research Center

Dr. Campbell moved approval of the Center for Professional Selling and Dr. Rieff seconded the motion. The motion was approved unanimously. Dr. Rieff moved approval of the Centre for British Studies with a request that Dr. Calhoun's title be changed to Vice President for Enrollment Management and Ms. Garner seconded the motion. The motion was approved unanimously. Dr. Campbell moved approval of the Geographic Research Center and Dr. Fitzsimmons seconded the motion. The motion was approved unanimously.

Selection of three at-large faculty members from UCC for one-year term on General Education Work Group; UCC Chair to appoint chair from second-year members/vice chair from first-year members – GEWC members selected by the deans: Cindy Stenger (one-year term) and Doug Barrett, Tom Coates, Martha Rock, Doris McDaniel (two-year terms)

Dr. Fitzsimmons made a motion and Dr. Beaver seconded the motion selecting the following Curriculum Committee members for the GEWC Work Group: Lynne Rieff, Janice Myhan, and Amber Paulk. The motion was approved unanimously. Chair Roden will appoint a chair from second-year members and a vice chair from first-year members.

Consideration of addition of a "CL" designation to course numbers having a computer literacy component (e.g., COM 243CL) – report from work group studying this issue

Dr. Williams made a motion and Dr. Paulk seconded the motion to table action on this item to a fall meeting to allow deans and departments time to review and provide feedback to the proposals. The motion was approved unanimously.

Consideration of the request from the DL Advisory Committee for two initial steps toward establishing a University-Wide Distance Learning Quality Policy (approved by the Graduate Council on 4-18-13 with a revision to #2 as follows: "Select liaisons as identified by each college to work with UNA's Instructional Designer for purposes of Distance Learning quality assurance")

Dr. Fitzsimmons made a motion and Dr. Rieff seconded the motion to table action on this item to a fall meeting to allow time for review of the proposed Quality Matters Rubric Standards that will be provided by Dennis Balch to Renee Vandiver for distribution to committee members. The motion was approved unanimously.

Consideration of the request from the Department of English for a new course: EN 298; Consideration of the request from the Department of English for a new course: EN 440 to be cross listed with IDS 440W/PRS 540

Dr. Paulk moved approval and Dr. Campbell seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Criminal Justice to revise electives in the B.S. degree in Criminal Justice

Dr. Campbell moved approval to become effective 2014-15 and Dr. Paulk seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Communications to delete the prerequisite of COM 205 for COM 215; revise the B.A./B.S. option in Communication Arts; delete the concentration in Media Studies; Consideration of the request from the Department of Communications to change course number and name of COM 303 to COM 303W Communication Research Methods; change course number of COM 400 to COM 400W; and change course number of TH 310 to TH 310W for consistency with the QEP for Communications and fulfill the W requirement for graduation; Consideration of the request from the Department of Communications to add to COM 201 a prerequisite to reflect the level of English competency necessary for successful completion of this course; Consideration of the request from the Department of Communications to change course number and name of COM 210 to COM 211 Business and Professional Speaking and add prerequisite; Consideration of the request from the Department of Communications for new course: COM 221; Consideration of the request from the Department of Communications to change course number of COM 350 to COM 231

Dr. Beaver moved approval and Dr. Williams seconded the motion. The motion was approved unanimously. The following changes were approved to become effective fall 2014: course number and name change of COM 303 to COM 303W, course number change of COM 400 to COM 400W, course number change of TH 310 to TH 310W, and prerequisite change of COM 201.

Consideration of the request from the Department of Foreign Languages for new courses: LT 101 and 102 with \$30 course fees

Dr. Campbell moved approval and Dr. Beaver seconded the motion. The motion was approved unanimously. The department was reminded that the fees cannot be charged or be put into the catalog until approved by the Board of Trustees.

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Consideration of the request from the Department of History and Political Science for new course: HI 495, course description change for PS 244, course description/prerequisite change for PS 301W, and prerequisite change for PS 302

Dr. Rieff moved approval and Dr. Fitzsimmons seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Sociology for the addition of SO/WS 223 as a prerequisite option for SO 300, SO 308, SO 430; deletion of SO 221 as a prerequisite for SO 403; addition of SO 222 as a prerequisite for SO 310; and addition of SO 222 and SO 310 as prerequisites for SO 428

Dr. Fitzsimmons moved approval to become effective fall 2014 and Dr. Beaver seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of Mathematics for a new course: MA 125H; Consideration of the request from the Department of Mathematics to change prerequisite of MA 325 to MA 113 or higher; Consideration of the request from the Department of Mathematics to revise the statement on page 121 by deleting MA 112 and MA 113 or MA 115 as a requirement for Secondary Education math majors; Consideration of the request from the Department of Mathematics to delete the section in the catalog on page 120 that describes the Area III requirements for the math major

Dr. Campbell moved approval and Dr. Williams seconded the motion. The motion was approved unanimously. The following changes were approved to become effective spring 2014: prerequisite change of MA 325, and delete MA 112 and MA 113 or MA 115 as a requirement for Secondary Education math majors. The following changes were approved to become effective fall 2014: new course: MA 125H, and delete the section in the catalog on page 120 that describes the Area III requirements for the math major.

Consideration of the request from the Department of Mathematics for a new course: MA 420; Consideration of the request from the Department of Mathematics to add CS 155 and MA 420 as prerequisites for MA 471

Dr. Paulk moved approval and Dr. Beaver seconded the motion. The motion was approved unanimously. The following change was approved to become effective fall 2014: add CS 155 and MA 420 as prerequisites for MA 471.

Consideration of the request from the Department of Mathematics for a new course: MA 490; Consideration of the request from the Department of Mathematics for changes to page 121 core requirements for a math major

Dr. Fitzsimmons moved approval and Dr. Williams seconded the motion. The motion was approved unanimously.

Consideration of the request from the College of Arts and Sciences, with endorsement from Department of CSIS, to revise the current pre-professional engineering program to include a 3+2 dual degree engineering program; Consideration of the request from the Department of Mathematics for a new course: EG 100

Dr. Campbell moved approval and Dr. Fitzsimmons seconded the motion. The motion was approved unanimously.

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Consideration of the request from the Department of Management and Marketing to replace MG 475 with MG 340 as one of the three required courses in the Human Resources Management concentration; Consideration of the request from the Department of Management and Marketing to remove MG 305 as a prerequisite for MG 485; Consideration of the request from the Department of Management and Marketing for a course number and description revision: MG 420 to MG 395

Dr. Paulk moved approval and Dr. Campbell seconded the motion. The motion was approved unanimously. The following change was approved to become effective spring 2014: course number and description revision: MG 420 to MG 395.

Consideration of the request from the Department of Management and Marketing for a new course: MK 465; Consideration of the request from the Department of Management and Marketing to drop MK 479 as a prerequisite, add MK 363 as a prerequisite, and MK 476 as a prerequisite/corequisite for MK 498; Consideration of the request from the Department of Management and Marketing to add MK 465 as one of the three required courses in the Sales concentration, replacing MK 461; Consideration of the request from the Department of Management and Marketing to change the title of MK 461; Consideration of the request from the Department of Management and Marketing to replace MK 479 with MK 461 in the Professional Marketing core

Dr. Campbell moved approval and Dr. Williams seconded the motion. The motion was approved unanimously. The following change was approved to become effective spring 2014: drop MK 479 as a prerequisite, add MK 363 as a prerequisite, and MK 476 as a prerequisite/corequisite for MK 498.

Consideration of the request from the Department of HES to remove HES 362 or PY 344 as prerequisites for HES 405

Ms. Garner moved approval to become effective spring 2014 and Dr. Myhan seconded the motion. The motion was approved unanimously.

Consideration of the request from the College of Nursing for changes to admission for accelerated alternative

Dr. Fitzsimmons moved approval to become effective fall 2013 and Dr. Campbell seconded the motion. The motion was approved unanimously.

Announce next year's meeting schedule: 3:30 p.m. in GUC 207 on September 10, October 1, October 8, January 21, March 4 and 3 p.m. on June 17 in the Raburn Conference Room

The 2013-2014 meeting schedule was announced.

Upon motion by Dr. Paulk and second by Dr. Myhan, the meeting adjourned at 4:30 p.m.

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Patricia L. Roden, Chairperson