

**CURRICULUM COMMITTEE**  
**MINUTES OF THE MEETING OF JANUARY 24, 2012**  
**3:30 P.M., THE LOFT OF THE GUILLOT UNIVERSITY CENTER**

The UNA Curriculum Committee met at 3:30 p.m. on Tuesday, January 24, 2012, in The Loft of the Guillot University Center. The following members were present: Dr. Birdie Bailey, Dr. Paulette S. Alexander for Dr. Jana Beaver, Dr. Sharon Campbell, Dr. Tom Coates, Dr. Matthew Fitzsimmons, Dr. Kerry Gatlin, Dr. Vagn Hansen, Dr. Donna Jacobs, Dr. Keith Jones, Dr. Janice Myhan, Dr. Lesley Peterson, Dr. Lynne Rieff, Dr. Craig Robertson, Dr. Patricia Roden, Ms. Tina Sharp, Dr. John Thornell, and Dr. Jennifer Dawson for Dr. Laura Williams. Dr. Bob Garfrerick, Chairperson, presided. Attending as guests were: Susan Hughes, Rob Koch, Tammy Jacques, and Thomas Calhoun.

Approval of the minutes of the meeting of October 13, 2011

By consensus, the minutes were approved unanimously.

Curricular Change Proposals Presented Outside of an Academic College

This item was discussed in detail at this point and again later in the meeting. Later in the meeting, Dr. Coates made a motion and Dr. Roden seconded the motion that any proposal that is not directly related to a specific academic department or college must be submitted to the Vice President for Academic Affairs and Provost and approved by the Council of Academic Deans prior to submission to the University Curriculum Committee (UCC) and if approved, any such proposals would reside in and be supervised in the Office of the Vice President for Academic Affairs and Provost. The motion was approved unanimously.

Consideration of a revised UCC Form

This was an information item that required no action from the Committee. However, suggested revisions were made.

Information Item: Revision of Procedure used in Withdrawal from a Course/Withdrawal from the University – policy not changed, only the notification procedure to students

This was an information item that required no action from the Committee. However, Dr. Thornell reported that this policy (in particular the 10 day notification period) is under further review by the Faculty Senate.

Revisit grading system to be used for new courses in the International Program: IEP 200, IEP 105S, IEP 105R, IEP 105L, IEP 105G, IEP 105W (follow-up from 10-13-11 meeting)

Dr. Thornell shared information from Dr. Zhang on the desired grading sequence for the courses. However, because it conflicted with information that had been provided from International Affairs to the Registrar's Office, Tina Sharp was asked to reconfirm with International Affairs the desired grading scale and report at the next meeting.

Consideration of the request from the Department of English for revisions to the English major, to include requiring EN 491W of Option I majors

Dr. Rieff moved approval and Dr. Roden seconded the motion. The motion was approved unanimously.

Information Item: Revision to statement of Admission to Traditional Option in the College of Nursing and Allied Health

This was an information item that required no action from the Committee.

Consideration of the request for new course: UNA 295 – formerly ED 295 – (endorsed by Council of Academic Deans)

Dr. Campbell moved approval and Dr. Peterson seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of CSIS for course description changes: CIS 225, 315

Dr. Coates moved approval and Dr. Campbell seconded the motion. The motion was approved unanimously.

Consideration of the request from the Department of CSIS for course description changes: CIS 480 and addition of a similar internship course as CS 480; Consideration of the request from the Department of CSIS for editorial changes: CS 120, 245, 310 and CIS 466; Consideration of the request from the Department of CSIS for prerequisite changes: CS 120, 155, 245, 420 and CIS 406, 445, 466, 486; Consideration of the request from the Department of CSIS for removal of some science classes from the Area III list of science classes available for CS majors; Consideration of the request from the Department of CSIS for modification of the prescribed supporting courses for CS majors by adding an option for an additional science class and some additional options in mathematics; Consideration of the request from the Department of CSIS for modification of the core courses required for Computer Science majors

Dr. Campbell moved approval and Dr. Coates seconded the motion. The motion was approved unanimously. It was pointed out that within the proposed changes is a name change in degree program from Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) degree with a major in computer science to a Bachelor of Science in Computer Science (B.S.C.S.).

Upon motion by Dr. Roden, the meeting adjourned at 5 p.m.

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Bob Garfrerick, Chairperson