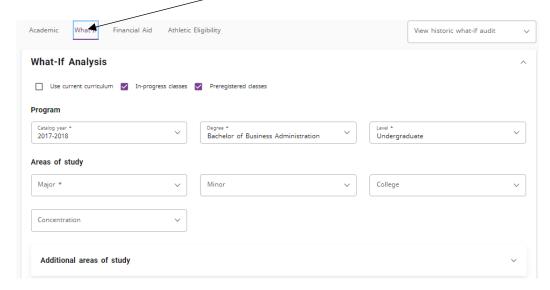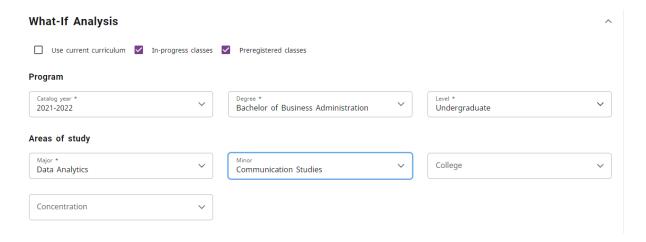## *Degree Works What If Scenarios*

Degree Works allows a student to create a What If scenario to see how Program of Study changes could impact degree completion. This is a helpful tool if a student is deciding between majors, program concentrations, or minors.

Note: The information provided in a What If scenario offers generic advice regarding a change of Program of Study. The What If scenario does not replace an official declaration of a Change of Major. If a student's wishes to change their Program of Study, they must contact their Advisor to initiate the update process.
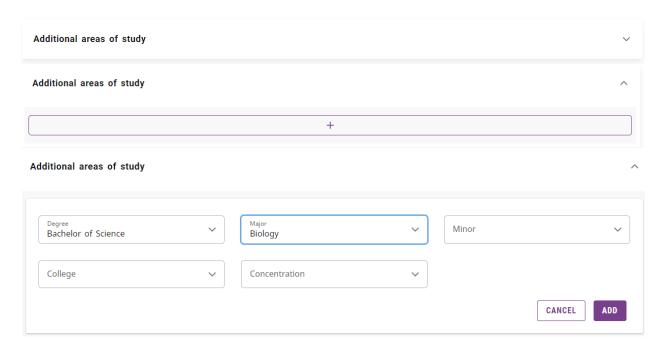
1. Access Degree Works via the UNA Portal. Click on the Academics tab and select Degree Works under the Degree Planning link.

2. Once you have logged into Degree Works, you will be taken to your Degree Audit Worksheet.

3. Select the **What If Audit** under the What-if tab next to the Academic tab from the main Degree Audit menu

4. The What If scenario requires that you enter the appropriate combination of catalog year, degree program, major, and concentration if necessary.

What-If Analysis

- [ ] Use current curriculum
- [x] In-progress classes
- [x] Preregistered classes

Program

Catalog year *	Degree *	Level *
2021-2022	Bachelor of Business Administration	Undergraduate

Areas of study

Major *	Minor	College
Data Analytics	Communication Studies	

Concentration

5. If a student is wanting to seek a 2nd degree, major, or certificate, they will select the program from the 'Additional Areas of Study' block by selecting drop down arrow and clicking the plus button (+) and adding the additional program.

Additional areas of study

Additional areas of study

+

Additional areas of study

Degree	Major	Minor
Bachelor of Science	Biology	

College	Concentration

CANCEL   ADD

6. Once all What If scenario information is entered into the appropriate fields, click 'Process' to run the scenario.

RESET   PROCESS

7. The What If scenario will populate an audit worksheet showing a student how completed courses and currently enrolled courses will apply to a given What If scenario.

Note: What If scenarios are not saved in the Degree Works system.

8. The What If scenario page also allows a student to see how future courses may apply to their current degree program or to a given What If scenario. If a student wishes to review how future courses may affect a What If scenario, the above steps will have to followed to populate a What If Program of Study.

9. Enter the future course or course into the 'Future Classes' section located at the bottom of the screen.

    Enter the Course Prefix next to 'Subject'. (This is often two to three alpha characters.)
    Enter the Course Number next to 'Number'. (This is a three digit number.)
    Click 'Add' for each course you would like to add.

Future classes

Subject	Number	
MG	330	**ADD**

MA 112 ✕   CS 110 ✕

10. Once all your courses are entered, click 'Process' located at the top of the screen to run the scenario.

    RESET   **PROCESS**

11. Once the What If scenario audit worksheet loads, scroll through the audit to see where the future planned course(s) would apply.

| ◑ | Mathematics | MA 112 | College Algebra | PLAN | (3) | Planned Term |

12. A Degree Works Audit is not meant to replace advisements sessions. Please contact your advisor for guidance in staying on track for the timely meeting of degree requirements.