

2024 ACADEMIC AFFAIRS AWARD
OUTSTANDING SCHOLARSHIP BY A GRADUATE STUDENT
NOMINATION FORM
(To Be Completed by the Nominator)

NAME OF PERSON SUBMITTING NOMINATION

SIGNATURE OF PERSON SUBMITTING NOMINATION

Date:

NAME OF NOMINEE:

NAME OF NOMINEE'S COLLEGE:

NOMINEE'S

DEGREE/CONCENTRATION:

NOMINATOR: Please provide a letter of support for the nomination of the graduate student for this award.
Please forward the letter and nomination form to the nominee for completion.

(To Be Completed by the Nominee)

CELL PHONE #: _____ EMAIL ADDRESS: _____

Please enclose with the Nomination Form

1. A current vita (limited to **five** pages)
2. A summary of the scholarly contribution(s) by the nominee (limited to **two** pages)
3. A description of the significance of the nominee's selected scholarly works submitted for the award (limited to **five** pages).
4. Relevant sample documents and/or supporting materials.

Please refer to accompanying selection criteria for further guidance and for instructions for submission.
Address any questions you may have to your Department Chair.

NOMINEE'S SIGNATURE

DATE: _____

DEPARTMENT CHAIR SIGNATURE

DATE: _____

DEAN'S SIGNATURE

DATE: _____

PROCEDURES AND CRITERIA - OUTSTANDING SCHOLARSHIP
BY A GRADUATE STUDENT

1. **September 2023:** Award Committees selected by Deans
*The Deans must approve any changes to the award criteria prior to the solicitation of nominees for the award.
November 2023: Nominations Open
February 9, 2024: The Nomination Form, with accompanying documentation, must be submitted to the Chair of the nominee's department
February 16, 2024: The Nomination Form, with accompanying documentation, must be submitted to the Dean of the nominee's college
February 23, 2024: The Nomination Form, with accompanying documentation, must be submitted to the Office of Academic Affairs via email with PDF attachment.
(smcmillan@una.edu)
April 22, 2024: Awards Gala
2. Nominations should be submitted by faculty members or administrators. All UNA graduate students are eligible for the award.
3. The Award will be given for academic excellence in publications, presentations, performances, or productions. Evidence of the significance of publication(s), presentation(s), performance(s), production(s), or practice to outside peers is required.

The primary emphasis of the nomination should be scholarly work conducted while enrolled at UNA.
4. The recipient will receive:
 - A. There will be an acrylic award given to each recipient
 - B. The name of the recipient will be displayed on a permanent plaque
 - C. The recipient will be featured in *Profiles in Excellence*
5. The award will be presented by the Provost and Vice President for Academic Affairs at the University Awards Gala (April 22, 2024).
6. A nominee may not receive the award more than once for the same piece(s) of scholarly work.

Former Recipients:

Ryan R. Benner (COEHS) – 2020
Bandar Alghamdi (COEHS) – 2021
Savanna Knight (COEHS) – 2022
Alyssa Parten (COEHS) - 2023