**The Staff Senate Meeting Minutes**

**Tuesday, February 10, 2014**

**Raburn Conference Room**

**Minutes**

**I. Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 am on February 10, 2014 in the Raburn Conference Room.

**II. Introduction of Proxies & Roll Call**

Members present were Melissa Thornton, Jimmy Waddell, Anita Holcombe, Keith Fields, Craig Michael (Proxy for Randall Phifer), Janet Jones, Pam Belew (Proxy for Susan Hughes), Paula Hailey, George Sherrill, and Thomas Tidmore

**Absent:** Randall Phifer, Peggy Wingo, Haley Brink, R.J. Chittams, Molly Vaughn, Susan Hughes

**III. Approval of Minutes from the January 13th Meeting**

Mr. Jimmy Waddell made a motion to approve the minutes. Mr. Keith Fields seconded. All present and approved the minutes as presented.

**IV. Approval of Agenda for the February 10th Meeting**

Ms. Melissa Thornton amended the agenda to strike the bylaws from this meeting – to be reviewed at a future meeting. Mr. Jimmy Waddell made a motion to approve the amended agenda. Mr. Keith Fields seconded. All present and approved the agenda as presented.

**V. Staff Senate President’s Report**

No update.

**VI. Shared Governance Committee Reports**

Ms. Melissa Thornton requested that faculty also be included in newsletter distribution as well as staff. The upcoming newsletter will include reports of the Wellness Day events. The newsletter will be distributed to Staff Senate for review before further distribution. Ms. Janet Jones reported good feedback from her department in regards to the previous newsletter. There were overall good reports of visual accomplishments made by Staff Senate. Ms. Melissa Thornton reported positive feedback and support from Faculty Senate regarding the staff compensation ladder progress. Ms. Melissa Thornton is to meet with Faculty Senate President Lesley Peterson before the June Board meeting to discuss drafting a letter to the Board of Trustees addressing a cost of living raise for the next fiscal year.

**VII. Unfinished Business**

Mr. Jimmy Waddell reported on the upcoming Wellness Day scheduled for February 19th. There have been good responses from several vendors. Mr. Waddell encouraged lots of faculty and staff participation. Additional announcements will be coming in flyers and the Flor- Ala. Some highlights for the event will be prizes and free tests.

**VIII. New Business and Discussion**

Ms. Melissa Thornton reported that Ms. Catherine White is analyzing numbers in preparation of a meeting with President Cale prior to the Budget Committee meeting in April regarding increased salaries for next fiscal year.

**IX. Announcements**

Next Staff Senate meeting will be March 10, 2014 at 10:00 AM in the Raburn Conference Room.

**X. Adjournment**

Motion to adjourn meeting at 10:20am.

Respectfully Submitted,

Anita Holcombe