**The Staff Senate Meeting Minutes**

**Tuesday, January 13, 2014**

**Raburn Conference Room**

**Minutes**

**I. Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 AM on January 13, 2014 in the Raburn Conference Room.

**II. Introduction of Proxies & Roll Call**

Members present were Melissa Thornton, Jimmy Waddell, Anita Holcombe, Keith Fields, Randall Phifer, Peggy Wingo, R.J. Chittams, Janet Jones, Molly Vaughn, Susan Hughes, Paula Hailey, George Sherrill, and Thomas Tidmore

**Absent:** Haley Brink

**III. Approval of Agenda for the January 13th Meeting**

Ms. Peggy Wingo made a motion to approve the agenda. Ms. Molly Vaughn seconded. All present and approved the agenda as presented.

**IV. Approval of Minutes from the December 9th Meeting**

Ms. Paula Hailey made a motion to approve the minutes. Ms. Molly Vaughn seconded. All present and approved the minutes as presented.

**V. Staff Senate President’s Report**

Staff and Faculty will receive a $750 bonus in January. There was no opposition from the Board of Trustees to this bonus at the December Board Meeting. A letter from Staff Senate send to the Board of Trustees on Thursday – prior to the December Board Meeting has received no comment. Ms. Melissa Thornton and Ms. Catherine White have met again with President Cale regarding alterative solutions to getting staff to midpoint quicker than the projected time frame. President Cale was receptive the solution of applying $150,000 instead of the $100,000 to the Staff midpoint adjustment. This would hopefully mean that staff would reach midpoint in four years. President Cale also feels good that a cost of living raise will be approved for the next fiscal year.

**VI. Shared Governance Committee Reports**

Ms. Melissa Thornton reported that bylaws were approved by the President, which allows Faculty/Staff Presidents to get a vote.

**VII. Unfinished Business**

In association with Wellness Day approaching, discussions were initiated by Ms. Melissa Thornton regarding upgrading the equipment in the Wellness Center in Flowers Hall. One suggestion was charging a fee of $5 or $10 monthly to assist in this upgrade. Another suggestion was outdated equipment from the Student Recreation Center being transferred to the Wellness Center when newer equipment is purchased.

**VIII. New Business and Discussion**

In reviewing the bylaws, suggestions were made to change the ending term of the outgoing President from June to July. This would allow the outgoing President to attend the last meeting, and would hopefully assist the incoming President with questions during the last meeting. Ms. Melissa Thornton asked that all senators review the bylaws for any additional changes to be discussed at the February meeting.

There were discussions associated with the Staff Newsletter and ways of spotlighting each department. One suggestion is going alphabetly, but it may take longer than anticipated. Another suggestion was grouping some departments together. Another suggestion was spotlighting individuals based on submissions or nominations and recognizing additional individuals in the same department. Ms. Melissa Thornton is sending a draft of 1st newsletter for suggestions and approvals.

**IX. Announcements**

Next Staff Senate meeting will be February 10, 2014 at 10:00 AM in the Raburn Conference Room.

**X. Adjournment**

Motion to adjourn meeting at 10:35.

Respectfully Submitted,

Anita Holcombe