**The Staff Senate Meeting Minutes**

**Tuesday, June 18, 2013**

**Raburn Conference Room**

**Minutes**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on June 18, 2013 in the Raburn Conference Room.

Members present were Melissa Thornton, Jimmy Waddell, Anita Holcombe, Randall Phifer, Peggy Wingo, Haley Brink, Kevin Jacques (proxy for R.J. Chittams), Janet Jones, Molly Vaughn, Susan Hughes, Paula Hailey, George Sherrill, Thomas Tidmore.

Absent: Keith Fields

**I. Approval of minutes from the May 13th Meeting**

Ms. Peggy Wingo made a motion to approve the minutes from May 13th. Ms. Haley Brink seconded. All present and approved the minutes as presented.

**II. Approval of agenda**

Mr. Jimmy Waddell made a motion to approve the agenda. Mr. Kevin Jacques seconded. All present and approved the agenda.

All members were introduced.

New members representing grounds this term are Mr. George Sherrill and Mr. Thomas Tidmore

**III. Staff Senate President’s Report**

Board of Trustees meeting – issues were raises and tuition increases. It was approved that tuition will increase to $233 per credit hour. Suggestions for funding raises were not approved this meeting, but will be revised at September meeting. There were no updates to report from other committees due to summer break.

**IV. Unfinished Business**

Mr. Jimmy Waddell reported no updates from the Wellness Committee, but a meeting is scheduled in the near future. Mr. Waddell is expected to update Staff Senate at our next meeting. The Staff Attitude Survey was sent via email to all members for review. Thanks Institutional Research for your comments and notes. Reason for the Survey is to address some staff concerns regarding – compensation, insurance, and security. The Staff Attitude Survey Committee (including new member Ms. Molly Vaughn) will review and prepare a revised draft for members. Plans are to have survey completed by August Board meeting for reporting. Mr. Jimmy Waddell explained in more detail some of the future plans of the Wellness Program. These plans include initiatives such as a Wellness Day with an invitation to Helen Keller and ECM Hospitals to help provide various services (ex. blood pressure check). Another initiative suggested were Challenge Programs such as walking or running.

**V. New Business**

Goals for upcoming year are to complete Staff Attitude Survey for reporting and finalize plans for Wellness Day. New goals will be initiated.

**VI. Discussion**

-Compensation ladder –concern of most staff

-Request that a member of Human Resources attends Staff Senate meetings to address compensation issues

-2% raise increase to be readdressed at upcoming Board of Trustee meeting.

-Staff to student ratio –unbalanced

**VII. Announcements**

The next meeting will be July 8th at 10:00 in the Raburn Conference Room.

**VIII. Adjournment**

Motion to adjourn was made by Mr. Jimmy Waddell.

Respectfully Submitted,

Anita Holcombe