

Annual Report  
Shared Governance  
Technology Advisory Committee  
University of North Alabama  
Florence, Alabama

Ms. Darlene Townsend  
Committee Chair

July 26, 2023  
Date Submitted

University of North Alabama  
Technology Advisory Committee  
2022-2023 Annual Report

## I. Executive Summary

In 2022-2023, the Technology Advisory Committee considered one item of business concerning classrooms for the Visual Arts and Design department. Though the chair actively inquired about issues to bring before the committee, no other business items were sent to the committee. The Committee elected a vice chair via e-business, and then a replacement vice chair after her separation from the University in December.

## II. The Committee's Charge

1. To serve as an advisory committee in the areas related to technology development, acquisition, and management including networks, cable television, telephone system, computer laboratories and systems
2. To gather information on areas related to technology development, acquisition, and management, and to assess university needs and performance in light of the information obtained
3. To propose changes in areas related to technology development, acquisition, and management including policies, procedures, and products used
4. To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations"
5. To submit a final written report electronically by the first day of the fall semester to the Provost and Executive Vice President for Academic Affairs with a copy sent to the Chair of the SGEC

## III. The Committee's Meetings

The Committee conducted e-business in late August 2022 and mid-April 2023 to elect vice chairs, and met once via Microsoft Teams on April 27, 2023.

IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

The Committee considered one technology-related request and made a recommendation (as described in item V.). The Committee was not asked to consider any other business.

#### V. What were the Committee's formal recommendations?

The Committee reviewed a request from Information Technology Services on behalf of the Visual Arts and Design department concerning upgrading Art building classrooms. After discussion and considering information shared by the department chair and executive director of ITS, the Committee recommended that 3 classrooms in the Art building be changed to e-classrooms supported and maintained by ITS in the utilization of mounted commercial television equipment for display and instruction purposes.

#### VI. What does the committee plan to accomplish in the coming year?

Ms. Brittany Mitchell will, upon confirmation by the 2023-2024 Committee, assume the chair position in August 2023. The Committee will review a proposal for a Canvas LTI approval process to be submitted by Educational Technology Services.

#### VII. What are the committee's weaknesses?

There is a lack of documentation, such as past agenda, minutes, and reports for this committee, thus providing little historical context about the committee's past work, and it is unclear to the Chair what the role of the Committee is in the current University environment.

#### VIII. Comments.

Committee Members for the 2022-2023:

Dr. Shane Banks (non-voting, by position)  
Mr. Matt Colburn (Business faculty, 2024)  
Ms. Caroline Conkle (SGA, 2023)  
Dr. Chris DaSambaggio-Moore (Education faculty, 2024) [replacing Jessica Mitchell]  
Mr. Einar Gudmundsson (CASE faculty, 2024)  
Mr. John McGee (non-voting, ETS representative)  
Dr. Mario Mighty (CASE faculty, 2023)  
Ms. Brittnay Mitchell (Nursing faculty, 2025)  
Dr. Jessica Mitchell (Education faculty, 2024), vice chair [left UNA Dec. 2022]  
Mr. Mitch Moon (by position)  
Mr. Mike Nelson (by position)  
Mr. Mitch Powell (Admissions/Registrar/Financial Aid staff, 2025)  
Ms. Darlene Townsend (Library faculty, 2023), chair