

Annual Report
Shared Governance
Technology Advisory Committee

University of North Alabama
Florence, Alabama

Dr. Lisa Harrington

Committee Chair

April 29, 2022

Date Submitted

University of North Alabama
Technology Advisory Committee
2021-2022 Annual Report

I. Executive Summary

Over the 2021-2022 year, the Technology Advisory Committee was tasked to address concerns related to the Digest, Canvas External Tools and Duo Authentication accessibility. At the beginning of the year, a request was made for nominations for Vice Chair, and Darlene Townsend offered to serve as Vice Chair for this year.

II. The Committee's Charge

1. To serve as an advisory committee in the areas related to technology development, acquisition, and management including: networks, cable television, telephone system, computer laboratories and systems

2. To gather information on areas related to technology development, acquisition, and management and assess university needs and performance in light of the information obtained

3. To propose changes in areas related to technology development, acquisition, and management including policies, procedures, and products used

4. To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations"

5. To submit a final written report electronically by the first day of the fall semester to the Provost and Executive Vice President for Academic Affairs with a copy sent to the Chair of the SGEC.

III. The Committee met on the following dates via Zoom:

October 1, 2021

April 12, 2022

IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

1. The committee met in October to discuss the Digest and Canvas External Applications and Tools.
2. The committee met in April to discuss Duo Authentication procedures.

V. What were the Committee's formal recommendations?

1. Mitchel Moon provided an update on the Digest and provided instructions showing how requests can be made for different types of additions to the calendar and the digest. John McGee provided guidance and recommendations related to developing a formal process for reviewing external tools before adding them to Canvas to protect student privacy and the University.
2. During the meeting, some committee members expressed interest in knowing how the university plans to address tokens as the Duo program extends through the other platforms beyond email. There may be bigger demands for the tokens, and a need for a system in place to make them quickly and easily available for faculty/students, and even within certain departments where computers must be accessed by students/faculty who may not have their personal device on them, for example. A clarification of the "token" policy was the only real request from the committee at this time. These concerns were reported to Dr. A. Hunt and Mrs. R. Vandiver.

VI. What does the committee plan to accomplish in the coming year?

Darlene Townsend will assume Committee Chair duties in August 2022.

VII. What are the committee's weaknesses?

None noted. Committee members have shared their expertise and recommendations consistently.

VIII. Comments.

Committee Members for the 2021-2022 year:

Dr. Shane Banks (*non-voting, by position*)

Mr. Matt Colburn (*CBT faculty, 2024*)

Ms. Lisa Harrington (*ACONHP faculty, 2022*)

Mr. Ethan Humphres (*non-voting, by position*)

Mr. Einar Gudmundsson (*CASE faculty, 2024*)

Mr. John McGee (*non-voting, EducTechSrvcs repr.*)

Dr. Mario Mighty (*CASE faculty, 2023*)

Dr. Jessica Mitchell (*COEHS faculty, 2024*)

Mr. Mitch Moon (*by position*)

Mr. Mike Nelson (*by position*)

Mr. Mitch Powell (*Adm/Rgstr/FinAid staff, 2022*)

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Ms. Darlene Townsend (*Library faculty, 2023*)

Ms. Kayla Walton (*SGA, 2022*)