**Technologies Advisory Committee Meeting**

Minute

October 22, 2009, 3:30 p.m.

VPAA Conference Room

The meeting was called to order at 3:30 by Dan Burton, Chair. Members present were Katie Kenney, Bruce Gordon, Sherri Hester, Dan Burton, Ian Loeppky, Betty Rickard, Andy Taylor, and Donna Tipps. Also present were Randall Horn and Stephen Putman.

Minutes from the September 24, 2009 meeting were approved on motion from Ian Loeppky with a second from Andy Taylor.

Dan brought to the floor the first order of business, an update on the technologies budget. Randall Horn reported that the budget had been cut by approximately $200,000 because of proration. This only leaves around $400,000 for new technologies, infrastructure replacements and upgrades, and computer replacements. This will allow us to only replace 200 computers max. This in turn will increase the amount needed for replacement parts because of old out of warranty equipment not being replaced.

Next on the agenda was a security update. Randall reported that the CISO position is being carried forward but is unfunded at this time. Donna Tipps reported that the position was not currently on the slate to be funded even in January. Stephen Putman reported that the new spam filter was blocking 60% where the old one had been blocking 70-80%. The virus detection is healthy. With the new filter, we were able to get a new module that will eventually look at a spam known database to get rid of even more spam.

In old business, Randall reported that the recommendation of this committee pertaining to group email account emails was presented to the EC. The EC returned it saying that a bulletin board should be established and when that is done, the group email account emails should be used for business only. This was not what the committee asked for. The committee asked that the group email accounts be done away with and use the personal announcement feature in the portal. Ian and Bruce suggested the possibility of using Facebook as an option rather than purchasing software to accommodate a bulletin board. Stephen also said it would be possible to create a new group email account, [forsale@una.edu](mailto:forsale@una.edu), for everyone to use for the for sale items. Everyone could have the option to opt out of receiving emails going to this account. The committee requested that Stephen talk to Josh Woods about the Facebook option and report back to the committee.

In new business, Dan reported that Dr. Thornell has requested information on current policy in regards to faculty and staff loading programs onto their computers. Randall reported that Angie Walker, former CISO, had been told to use Alabama state guidelines as a minimum. One of those guidelines states to give no more access than is necessary to do a job. August 2008 the university began using this as their guide. We currently have only two options, user or administrator. Administrator gives full access while user gives very limited access. Randall pointed out that they were audited for the first time by state auditors. Therefore, it is necessary for the university to comply with state policy. Stephen pointed out that once Active Directory is in place there may be elevated rights for certain users. This should help with this. Randall will provide the committee with a link to the state policies with reference to the above mentioned guideline. He will also provide Dan with information to present to Dr. Thornell.

The next meeting will be November 19 at 3:30. Place is to be determined.

By motion from Katie Kenny with a second from Ian, the meeting adjourned at 4:50.