

**Minutes**  
**Safety & Emergency Preparedness Committee**  
**Wednesday, March 20, 2024, 3 p.m., GUC 200**



- I. Chair Chief Les Jackson called the meeting to order at 3 p.m. Other members present included Dr. Eric Becraft, Dr. Wayne Bergeron, Sheena Burgreen, Cindy Conlon, Tiffani Hill-Patterson, Ethan Humphres, Sgt. Greg Kirby, Dr. Sayeed Shohag, Calviee Tandy (proxy for Jennifer Sutton), Julie Taylor, Dr. KC White, and Angela Zwissler. Others in attendance included Ph.D. students Ashley Cook and Savannah Knight.
- II. The agenda and the [minutes from Jan. 24, 2024](#), meeting were approved by acclamation.
- III. Evacuation Drills for spring semester will take place in 10 different buildings the week after Spring Break. Building coordinators will be informed so that they can review proper procedures.
- IV. ALICE and Emergency Evacuation training will take place April 22-23. The event includes active shooter drills and “Stop the Bleed” training.
  - a. Ms. Hill-Patterson emailed the committee UNA website links to the following resources:
    - i. [Environmental Health and Safety](#)
    - ii. [Building Coordinator information](#)
    - iii. [Building Specific Emergency Information](#)
    - iv. [Emergency Management Overview Training video](#)
    - v. [Mane Safety](#)
    - vi. [External Assembly Points](#)
- V. Tabletop Exercise (Civil Disturbance) for spring semester will take place during the regular meeting time April 17, location to be determined. Ms. Conlon will reach out to Emergency Operations Center members and Dr. White will contact Executive Council about attendance.
- VI. FEMA ICS training update – Everyone should have the 200 course completed by the end of May.
- VII. Subcommittee updates
  - a. Chief Jackson and Sgt. Kirby gave an update on Special Events Operations planning and upcoming events for the emergency preparedness and assessment team.
  - b. Mr. Humphres reported that security cameras in Cramer were rearranged to entries and exits.
- VIII. Mr. Humphres notified SEPC about the introduction of internet redundancy over Spring Break.
- IX. Ph.D. candidates Ashley Cook and Savannah Knight attended today’s meeting as part of their doctoral requirements.
- X. The meeting adjourned at 3:35 p.m.