

Minutes
Safety & Emergency Preparedness Committee
Wednesday, Nov. 15, 2023, 3 p.m., GUC 200



- I. Chair Chief Les Jackson called the meeting to order at 3:01 p.m. Others in attendance included Dr. Eric Becraft, Dr. Wayne Bergeron, Sheena Burgreen, Cindy Conlon, Heath Bennett of Florence-Lauderdale EMA, Ethan Humphres, Dr. Humayun Kabir, Sgt. Greg Kirby, Randall Phifer, Parkerson Seward, Dr. Sayeed Shohag, Jennifer Sutton, Julie Taylor, Dr. KC White, and Angela Zwissler.
- II. The meeting agenda was approved by acclamation.
- III. [Minutes from Sept. 20, 2023](#), and [Oct. 18, 2023](#), meetings were approved by acclamation.
- IV. Conlon said the Pine Street work is ahead of schedule with paving being the next task. She noted that work should be finished before the BEST Robotics competition comes to campus Dec. 1-3.
- V. LaGrange demolition is currently on hold as workers had to move more utility lines. Conlon reported that work would likely start in December.
- VI. Annual tasks
 - a. Lion Alert testing will take place before Thanksgiving.
 - b. Evacuation drills will be scheduled for spring semester.
- VII. Special Events protocols
 - a. University Police and local EMA officials will work together to ensure the safety and security of large events on campus.
 - b. BEST Robotics and Trumbauer theatre competitions will impact the campus community as 5,000 additional people will be on campus between Nov. 30 and Dec. 3.
 - i. The residence hall parking garage will be designated for visitors; students will be told to park elsewhere. An email is to be sent from Facilities before Thanksgiving break.
 - ii. Food trucks will be in the GUC Parking lot and a food delivery and drop-off area will be set aside.
- VIII. ACONHP active shooter simulation will be Nov. 27. The committee is welcome to watch. The event will be an exercise on clinical responses by ACONHP students as they triage "victims."
- IX. Subcommittee updates
 - a. Emergency preparedness and assessment team made [Flip chart revisions](#). The group decided that revised pages should be printed and Building Coordinators update their department flip charts. There is a question of who pays for the printing.

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- b. Security camera subcommittee update
 - i. Phifer presented [recommendations](#) on cameras and suggested that the policy be reevaluated each year to ensure we are in compliance.
 - ii. The group clarified that it can make recommendations to SGEC, which will then follow the Shared Governance process.
 - iii. The [camera policy](#) is in Teams for the committee's review and edits before the next meeting in January.

- X. Listerhill donated a portable AED to UPD.

- XI. Upon a motion by Humphres and a second from Bergeron, the committee voted to adjourn at 3:57 p.m.

SEPC Members

*Dr. Eric Becraft
*Dr. Wayne Bergeron
*Sheena Burgreen
*Cindy Conlon
George Grabryan (non-voting)
*Ethan Humphres
*Chief Les Jackson
*Dr. Humayun Kabir
*Randall Phifer
*Madison Reese
*Parkerson Seward
*Dr. Sayeed Shohag
*Jennifer Sutton
*Julie Taylor
Dr. KC White (non-voting)

*Angela Zwissler

** 14 voting members
* 8 is quorum as students and
non-voting members will not
count toward quorums.)*