



University of North Alabama
International Programs Committee

Friday, February 25, 2022
Powers Hall Conference Room
1 pm - 2 pm

Meeting Minutes

Members Present: Matt Oglesby, Gabriela Carrasco, Claudia Vance, Stephanie Coker, Rachel Winston (proxy for Clarissa Hall), LaKeva Harris, Butler Cain, Lorie Johnson

1) Education Abroad Scholarships – Acceptance Deadline is today

Three students have not responded to their scholarship offers. One declined. Dr. Cain suggested we consider how we notify the students next year. The Provost's office sent one PDF document with all 90 letters that had to be split and emailed individually. Is there a more efficient way to distribute these? Dr. Oglesby suggested utilizing workflow next year.

2) Limited Second Scholarship Round

Dr. Cain said we received approval for this funding. Limited funds are available. Faculty will let students know potential scholarship funding is available. Dr. Cain will open this up by March 2, 2022.

3) Recommend Fall/Spring application cycles

Previously, deadlines were Nov. 1 and February 1 for scholarship applications. Dr. Cain suggested using these dates, but monitoring to determine if they are effective. These will be flexible deadlines and can be adjusted as needed.

Dr. Carrasco made a motion to continue with these scholarship due dates.

Dr. Vance offered to second the motion.

The committee voted unanimously to adopt these deadlines.

4) iNext Insurance update

Dr. Cain provided an update on this. Evan Thornton signed the contract effective for this academic year. Faculty hosting trips have received information about this insurance. Dr.

Oglesby asked if there is a policy regarding a minimum insurance requirement. Dr. Cain said there is not – just an expectation to have insurance coverage. Programs can decide what they want students to purchase. The committee discussed whether a minimum should be required but decided the current expectation to purchase, not prescribe a minimum amount, is sufficient.

5) Additional Items

Dr. Oglesby inquired about banded tuition and Study Abroad trips. It is more advantageous for the student to be in a course in the fall or spring with a trip in the summer because of banded tuition. Dr. Carrasco said in her experience Study Abroads have been offered with a course during the winter-mester to take advantage of banded tuition with travel in the summer. Dr. Winston and Dr. Vance said their programs offer courses and trips in the summer. Dr. Vance noted that students can split financial aid fall, spring, summer instead of just fall and spring. Dr. Cain said discussions are taking place about a potential August mini-mester, which may be advantageous for summer trips.

Dr. Carrasco asked if the IPO has guidelines in case of pandemic, war, civil unrest, etc. Dr. Cain said at this time, that is being done at the Dean's level. Dr. Cain mentioned possibly contracting with an office of crisis management; Dr. Vance said this is needed to assist with crisis management on trips abroad. Dr. Cain is going to investigate and report back to the committee.

Dr. Cain announced that March 8 and 9, 2022, Gazelle International and the University of Lorraine in France will visit on campus. Our committee is invited to join any of these events. Dr. Hall is a COIL fellow and is working with them. Lorraine is the second largest university in France.

Dr. Coker announced the French Department's upcoming film festival to be held on Tuesdays and Thursdays March 8, 10, 15, 17, 22 and 24. Movies will be shown in French with English subtitles. All are welcome. Movies will play in the Wesleyan Auditorium on the second floor at 6 pm. Early college students from Florence will attend on March 8.

The committee adjourned.