Strategic Planning and Budget Study Committee

February 19, 2008

Bibb Graves Board Room

The Strategic Planning and Budget Study Committee (SPBS) meeting was called to order at 2:30 pm by Chair Anna Lott. Chair Lott welcomed the committee and distributed a Sign-In Roster (Attachment 1). The following committee members were present: Ms. Tera Kirkman, Ms. Sandra Poole, Dr. Steve Smith, and Dr. Bill Strong. Absentees were: Dr. Kerry Gatlin, Mr. Mark Linder, Mr. Kyle Mangum, Ms. Phyllis McGuire, Dr. Alan Medders, Mr. David Shields, Ms. Lynn Underwood, Ms. Brenda Webb, and Dr. Garry Warren. Visitors were: Dr. Priscilla Holland, Dr. Andrew Luna, Ms. Donna Tipps, and Ms. Catherine White.

Due to a lack of a quorum, the agenda and minutes of February 5 will be approved at the next meeting.

New Business

Ms. Catherine White, Director of Human Resources and Affirmative Action, gave an update to the committee concerning the staff salary study. She distributed two handouts (Attachments 2 and 3). The first handout lists the UNA time line for the 10 work tasks of the study. Work tasks 1 and 2 have already been completed and work task 3 is currently being implemented. The deadline for its completion was extended to February 20 for supervisor review. She noted that on-going assistance for the study would be provided for 12 months.

The second handout outlined the expenses for the staff salary study. Total estimated cost for the study is $63,835. Both items were informational items for the committee.

Dr. Smith informed the committee that proration could be as much as 11.11% ( approximately 3.7 million) The University had a 6.2% cut to the budget due to proration in 2000. This was an informational item for the committee.

There was no old business.

The meeting was adjourned at 2:50 pm.

Respectfully submitted,

Debbie Westmoreland